

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office August 15, 2024**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, and Chris Brostuen

Members Present via Video: Gary Rust

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Weston McGruder (AE2S), Cory Chorne (AE2S), Josh Feil (Moore Engineering), Carl Jackson (Moore Engineering), Craig Haskins (R&T), Liz Suhr (R&T), Kenny Bergstrom (City of Williston), Julius Wakam (MCWRD), Dustin Schultz (AE2S) via video, and Chris Barke (WAWSA) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Novak moved to approve the agenda as presented, Anderson seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the July 18, 2024, board meeting were presented for approval. **Haake moved to approve the minutes as presented, Beard seconded.**

Aye: Anderson, Beard, Brandt, Haake, Harms, Novak, and Brostuen

Nay: 0

Abstain: Bickler and Koeser

Carried: 7-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

Madsen proposed the possibility of removing the \$3M BBL minimum for take-or-pay contracts. **Koeser moved to let the rate committee meet to discuss the take-or-pay contracts and bring their recommendations back to the board at the next meeting, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

The July capital accounting report was presented to the board for their consideration and discussion.

Executive Director's Report

Madsen provided the board with an update on WAWSA's water usage and system updates.

It was announced that the September board meeting will be held at the WAWSA office at its regularly scheduled time. The strategic planning session will follow from 1:00 – 5:00 pm at the MWEC building, and Friday, September 20th, from 8:00 – 11:30 am, also at the MWEC building.

State Water Commission Update

Madsen provided the board with a SWC update.

Rust left the meeting at 9:45 am.

Moore Engineering Reports

Feil provided the board with an update on the 29-Mile project.

AE2S Reports

Chorne and Schultz provided the board with an update on the Williston WTP intake.

McGruder presented the board with the project updates.

Harms left the meeting at 10:00 am.

R&T Stanley Part II – TO 67

McGruder presented the board with the substantial completion for the R&T Stanley Part II base – TO 67 project. **Anderson moved to approve the substantial completion for the R&T Stanley Part II base – TO 67 project, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

R&T Battleview/McGregor – TO 74

McGruder presented the R&T Battleview/McGregor base distribution system – TO 74 recommendation to award bid to the lowest bidder, Carstensen Contracting, for \$8,594,450. **Bickler moved to approve the R&T Battleview/McGregor – TO 74 recommendation to award bid to the lowest bidder, Carstensen Contracting, for \$8,594,450, Brandt seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

McGruder also presented amendment #1 to the R&T Battleview/McGregor – TO 74 project. The amendment is for modifications to services of engineer, modifications of payment to engineer, and modifications to time for rendering services. **Novak moved to approve amendment #1 to the R&T Battleview/McGregor – TO 74 project, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, and Brostuen
Nay: 0
Carried: 8-0

MCWRD System IV Part IV – TO 77

McGruder presented the board with a decrease change order #2 for -\$1,000 for the MCWRD System IV Part IV – TO 77 project. This change order is for a drain overflow headwall workmanship reduction and a three-year bonded extended warranty for total warranty period of five years starting at the final completion date. **Koeser moved to approve the decrease change order #2 for -\$1,000 for the MCWRD System IV Part IV – TO 77 project, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, and Brostuen
Nay: 0
Carried: 8-0

MCWRD Invoices for Payment

The MCWRD System IV Part IV – TO 77, the System I South Expansion – TO 80, and the Phase II Transmission Line invoices for engineering and construction for the month have a combined total of \$583,848.78.

SWC Grant Payment Request

SWC \$24M grant request 58-081524, SWC \$7M grant request 20-081524, SWC \$9.6M grant request 23-081524, SWC \$398K grant request 8-081524, and SWC \$4M grant request 16-081524 were presented to the board for their approval. **Anderson moved to approve the SWC monthly grant requests, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, and Brostuen
Nay: 0
Carried: 8-0

Chairman Brostuen adjourned the meeting at 10:15 am.


Chris Brostuen, Chairman


Char Imsland, Secretary