

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office July 18, 2024**

Attendees

Members Present: Doug Anderson, Matt Beard, Raoul Brandt, also voting for Kent Bickler, Ellis Haake, Robert Harms, Larry Novak, Gary Rust, and Chris Brostuen, also voting for Ward Koeser.

Members Absent: Kent Bickler and Ward Koeser

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Weston McGruder (AE2S), Graydon Olson (AE2S), Josh Feil (Moore Engineering), Craig Haskins (R&T), Kenny Bergstrom (City of Williston), Atticus Mulholland (DN Tanks), Chris Saxton (DN Tanks), Dustin Schultz (AE2S) via video, Jordan Grasser (AE2S) via video, and Robert Fogarty (JMAC Resources) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Rust moved to approve the agenda as presented, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the June 20, 2024, board meeting were presented for approval. **Anderson moved to approve the minutes as presented, Beard seconded.**

Aye: Anderson, Beard, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Abstain: Harms

Carried: 7-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion

McNeil provided the board with an update on baseline sales and the progress on the 2023 audit.

The June capital accounting report was presented to the board for their consideration and discussion.

Executive Director's Report

Madsen provided the board with an update on WAWSA's water usage and system updates.

State Water Commission Update

Madsen informed the board that WAWSA is on the SWC's August agenda to provide an update on the Trenton project which encompasses the Marley Crossing project.

Quarterly Safety Update

Bell presented the board with the Q2 2024 safety update.

Moore Engineering Reports

Feil presented the board with an update on the 29-Mile project.

He also presented the board with Carstensen Contracting CO 8 for a time extension to complete the install of the Fortuna Booster Station. The new substantial completion date is now November 15, 2024 and final payment is December 1, 2024. **Brandt moved to approve Carstensen Contracting CO 8, Anderson seconded.**

Aye: Anderson, Beard, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

AE2S Reports

McGruder presented the board with the project updates.

Contractor Request to Review – TO 77 CO 2

Representatives from DN Tanks addressed the board regarding the leak at the Arnegard Tank. They discussed the strategy they will take to repair the leak and potential solutions they would be inclined to agree to, to offset the additional costs incurred. The board decided to take the information received and discuss in executive session at the next meeting.

Williston WTP Expansion – TO 70

Grasser presented the board with amendment #5 to the Williston WTP Expansion – TO 70 project for \$43,000 which covers study and report services for phase 022. **Novak moved to approve amendment #5 to the Williston WTP Expansion – TO 70 project for \$43,000, Rust seconded.**

Aye: Anderson, Beard, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

Grasser also presented the board with amendment #6 to the Williston WTP Expansion – TO 70 project for \$48,000 which covers study and report services for phase 023. **Anderson moved to approve amendment #6 to the Williston WTP Expansion – TO 70 project for \$48,000, Novak seconded.**

Aye: Anderson, Beard, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

Williston WTP Access Road Remediation – TO 84

Schultz presented the board with the Williston WTP Access Road Remediation – TO 84 task order agreement. This agreement is for the final design and bidding phase services to develop plans and specifications associated with slope remediation on the plant’s access road, including additional services for obtaining any permits required for the project, surveying, and the development of a storm water and erosion control plan. **Anderson moved to approve the Williston WTP Access Road Remediation – TO 84 task order agreement, Harms seconded.**

Aye: Anderson, Beard, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 8-0

MCWRD Invoices for Payment

The MCWRD System IV Part IV – TO 77 and System I South Expansion – TO 80 invoices for engineering and construction for the month have a combined total of \$528,300.06.

SWC Grant Payment Request

SWC \$24M grant request 57-071824, SWC \$7M grant request 19-071824, SWC 9.6M grant request 22-071824, SWC 8M grant request 9-071824, SWC 398K grant request 7-071824, and SWC 4M grant request 15-071824 were presented to the board for their approval. **Anderson moved to approve the SWC monthly grant requests, Haake seconded.**

Aye: Anderson, Beard, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 8-0

Chairman Brostuen adjourned the meeting at 10:56 am.


Chris Brostuen, Chairman


Char Imsland, Secretary