

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office June 20, 2024**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, also voting for Raoul Brandt, Ellis Haake, also voting for Robert Harms, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen.

Members Absent: Raoul Brandt and Robert Harms

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Cory Chorne (AE2S), Weston McGruder (AE2S), Josh Feil (Moore Engineering), Craig Haskins (R&T), Liz Suhr (R&T), Kenny Bergstrom (City of Williston), Ben Clarys (NWRWD), Justin Smith (City of Watford City), Julius Wakam (MCWRD), Dustin Schultz (AE2S) via video, Chris Barke (WAWSA) via video, and Nick Surma (Vogel Law) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Rust moved to approve the agenda as presented, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the May 16, 2024, board meeting were presented for approval. **Novak moved to approve the minutes as presented, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

Madsen reported that board compensation would be increasing from \$205 to \$213 effective July 1, 2024.

A discussion was held by the board regarding how to handle future payments of the baseline sales. A consensus was reached to pay baseline sales in a manner that will keep net income around zero.

The May capital accounting report was presented to the board for their consideration and discussion.

Executive Director's Report

Madsen provided the board with an update on WAWSA's water usage and system updates.

State Water Commission Update

Madsen reported that the SWC approved the R&T Battleview McGregor Rural Distribution Phase I project for \$7,738,000.

Moore Engineering Reports

Feil presented the board with a project update on the 29-Mile project. He reported that the 29-Mile project was no longer on schedule and to anticipate a change in time.

AE2S Reports

McGruder presented the board with the project updates.

MCWRD System IV Part IV – TO 77

McGruder presented the board with a DN Tanks decrease change order #2 for -\$80,000 for the MCWRD System IV Part IV – TO 77 project. This change order is for substantial completion liquidated damages and a drain overflow headwall workmanship reduction. **Koeser moved to approve decrease change order #2 for -\$80,000 for the System IV Part IV – TO 77 project, Rust seconded.**

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

R&T Tioga 16" to 12" Connection – TO 83

McGruder also presented the final inspection and acceptance for the R&T Tioga 16" to 12" Connection – TO 83 project. He reported that the one-year warranty period began on June 1, 2024. **Bickler moved to approve the final inspection and acceptance for the R&T Tioga 16" to 12" Connection – TO 83 project, Beard seconded.**

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

MCWRD and R&T Invoices for Payment

The MCWRD System IV Part IV – TO 77 and System I South Expansion – TO 80 invoices for engineering and construction for the month have a combined total of \$579,084.52. The R&T Tioga 16" to 12" Connection – TO 83 invoice for engineering and construction for the month is \$4,647.28.

SWC Grant Payment Request

SWC \$24M grant request 56-062024, SWC \$7M grant request 18-062024, SWC \$9.6M grant request 21-062024, SWC \$4M grant request 14-062024, and SWC \$79K grant request 2-062024 were presented to the board for their approval. **Koeser moved to approve the SWC monthly grant requests, Rust seconded.**

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

Rust moved to enter into an executive session for attorney consultation to discuss a contract negotiation regarding the Williston WTP bank stabilization project, Novak seconded.

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried: 8-0

Left the regular session and entered into the executive session at 10:36 am.

Haake moved to exit the executive session and return to the regular open session, Koeser seconded.

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried: 8-0

Exited the executive session and entered back into the regular open session at 10:58 am.

Novak moved to authorize AE2S to provide WAWSA with a task order for engineering services for the Williston WTP bank stabilization project, Haake seconded.

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried: 8-0

Chairman Brostuen adjourned the meeting at 11:01 am.


Chris Brostuen, Chairman


Char Imslund, Secretary