

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office May 16, 2024**

**Attendees**

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, also voting for Robert Harms, Larry Novak, and Gary Rust.

Members Present via Video: Chris Brostuen, also voting for Ward Koeser.

Members Absent: Robert Harms and Ward Koeser.

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Jacob Monson (WAWSA), Dave Bell (WAWSA), Cory Chorne (AE2S), Weston McGruder (AE2S), Graydon Olson (AE2S), Josh Feil (Moore Engineering), Craig Haskins (R&T), Kenny Bergstrom (City of Williston), Bret Williams (City of Williston), Deanette Piesik (City of Williston), Jeff Bryson (City of Williston), Julius Wakam (MCWRD), Dustin Schultz (AE2S) via video, and Jordan Grasser (AE2S) via video.

**Meeting Called to Order**

Chairman Brostuen called the meeting to order at 9:02 am.

**Approval of the Agenda**

Brostuen presented the agenda for approval. **Rust moved to approve the agenda as presented, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

Minutes of the April 18, 2024, board meeting were presented for approval. **Anderson moved to approve the minutes as presented, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

**Financial Reports**

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

The April capital accounting report was presented to the board for their consideration and discussion.

**Executive Director's Report**

Madsen provided the board with an update on WAWSA's water usage and system updates

**State Water Commission Update**

Madsen provided the board with a SWC update.

### **Member Entity Update**

Bret Williams with the City of Williston provided the board with an update on the city's system.

### **Moore Engineering Reports**

Feil presented the board with a project update on the 29-Mile project.

### **AE2S Reports**

McGruder presented the board with the project updates.

### **Williston WTP CMAR Selection Committee Recommendation**

Grasser reported that it is the Williston WTP CMAR selection committee's recommendation to move forward with JF Brennan to provide Phase I Assessment services and for the committee to enter into scope and fee negotiations. **Novak moved to approve the Williston WTP CMAR selection committee's recommendation to move forward with JF Brennan and for the committee to enter into scope and fee negotiations, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

### **Williston WTP CMAR Revised Scope and Fee**

Grasser reported that the Williston WTP CMAR revised scope and fee was decreased from \$860,000 to \$241,000. **Rust moved to approve the revised Williston WTP CMAR scope and fee from \$860,000 to \$241,000, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

### **Williston WTP CMAR Notice of Award**

Grasser recommended that the board provide the notice of award for the Williston Regional Water Treatment Plant Intake Assessment: Phase I Assessment Services to J.F. Brennan Company, Inc with a contract price of \$241,000. **Bickler moved to approve the recommendation to provide the notice of award for the Williston Regional Water Treatment Plant Intake Assessment: Phase I Assessment Services to J.F. Brennan Company, Inc with a contract price of \$241,000, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

### **MCWRD Invoices for Payment**

The MCWRD System IV Part IV – TO 77 and System I South Expansion – TO 80 invoices for engineering and construction for the month have a combined total of \$109,879.32.

**SWC Grant Payment Request**

SWC \$24M grant request 55-051624, SWC \$7M grant request 17-051624, SWC 9.6M grant request 20-051624, SWC \$318K grant request 08-051624, SWC \$398K grant request -051624, SWC \$4M grant request 13-051624, and SWC \$79K grant request -051624 were presented to the board for their approval. **Anderson moved to approve the SWC monthly grant requests, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried: 8-0

Chairman Brostuen adjourned the meeting at 10:47 am.



Chris Brostuen, Chairman



Char Imsland, Secretary