

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office December 21, 2023**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Ellis Haake, also voting for Robert Harms, Larry Novak, and Gary Rust

Members Present via Video: Raoul Brandt and Chris Brostuen, also voting for Ward Koeser.

Members Absent: Robert Harms and Ward Koeser

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Jacob Monson (WAWSA), Cory Chorne (AE2S), Weston McGruder (AE2S), Graydon Olson (AE2S), Josh Feil (Moore Engineering), Carl Jackson (Moore Engineering), Liz Suhr (R&T), Craig Haskins (R&T), Kenny Bergstrom (City of Williston), and Deanette Piesik (City of Williston).

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. Madsen requested to move line item #4 under Executive Director reports – Quarterly Safety Update – presented by Dave Bell to the January board meeting. **Anderson moved to approve the revised agenda, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the November 16, 2023, board meeting were presented for approval. **Haake moved to approve the minutes as presented, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried 8-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Novak moved to accept and file the financial reports as presented, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried 8-0

Madsen presented the board with the November capital account report.

Executive Director's Report

Madsen gave a monthly update on water usage and WAWSA system operations.

State Water Commission Update

Madsen reported that the project to tie Tioga into the system is on the consent agenda for the SWC February meeting for \$105,500.

Moore Engineering Reports

Feil provided the board with an update on the 29-Mile project.

Feil also provided the board with balancing change order #5 for the 29-Mile project. **Beard moved to approve balancing change order #5 for the 29-Mile project, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried 8-0

Feil presented the board with change order #6 for the 29-Mile project for the additional mobilization for contractor and removing unused steel casing stored materials from the project. He recommended tabling the change order until the next meeting so that he can work with WAWSA staff to ensure the total amount is correct. **Haake moved to table change order #6 for the 29-Mile project as recommended by Moore Engineering, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried 8-0

AE2S Reports

McGruder presented the board with the project updates.

MCWRD Invoices for Payment

The MCWRD System IV Part IV – TO 77 and System I South Expansion – TO 80 invoices for engineering and construction have a combined total of \$466,764.97

SWC Grant Payment Request

SWC \$24M grant request 49-122123, SWC \$7M grant request 12-122123, SWC 9.6M grant request 15-122123, and SWC \$4M grant request 08-122123 were presented to the board for their approval. **Anderson moved to approve the SWC grant requests, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Carried 8-0

Anderson moved to adjourn, Beard seconded.



Chris Brostuen, Chairman



Char Imsland, Secretary