

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office September 21, 2023**

Attendees

Members Present: Kent Bickler, Raoul Brandt, Ellis Haake, also voting for Robert Harms, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen

Members Present Via Video: Doug Anderson and Matt Beard

Members Absent: Robert Harms

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Josh Feil (Moore Engineering), Jeff Bryson (City of Williston), Justin Smith (City of Watford City), Julius Wakam (MCWRD), Dustin Schultz (AE2S) via video, and MacKenzie Hertz (Vogel Law) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 a.m.

Approval of the Agenda

Brostuen presented the agenda for approval. **Koeser moved to approve the agenda as presented, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the August 17, 2023, board meeting were presented for approval. **Novak moved to approve the minutes as presented, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay:0

Carried: 9-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Haake moved to accept and file the financial reports as presented, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay:0

Carried: 9-0

Madsen presented the board with the July capital account reports.

Executive Director's Report

Madsen gave a monthly update on water usage and WAWSA system operations.

State Water Commission Update

Madsen presented the board with her presentation that was given to the SWC pre-commission meeting.

Quarterly Safety Update

Dave Bell presented the board with the Quarter 3 safety update.

Water Treatment Plant Intake

Dustin Schultz with AE2S informed the board of a repair needed at the Williston WTP intake. He provided the board with a five-phase intake repair recommendation. After the board discussed this issue, it was decided that Schultz would return to the October board meeting with a task order and recommendations for a CMAR to begin the first phase of repair.

Moore Engineering Reports

Feil provided the board with an update on the 29-Mile project.

AE2S Reports

McGruder presented the board with the project updates.

R&T Stanley Part II – TO 67

McGruder presented a construction funding increase application to the NDDWRD for additional construction funding for added users and contingency funds for a total ask of \$592,500 on the R&T Stanley Part II – TO 67 project. **Bickler moved to approve the continuance of the construction funding increase application to the NDDWRD for a total ask of \$592,500 on the R&T Stanley Part II – TO 67 project.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay:0

Carried: 9-0

MCWRD System IV Part IV – TO 77

McGruder presented a DN Tanks increase change order #1 for \$8,950 for an additional ¾" meter service and 300' of 1" service line for Anderson service. **Brandt moved to approve the DN Tanks increase change order #1 for \$8,950 for MCWRD System IV Part IV – TO 77, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay:0

Carried: 9-0

MCWRD Invoices for Payment

The MCWRD System I North Expansion – TO 76, System IV Part IV – TO 77, and System I South Expansion – TO 80 invoices for engineering and construction for the month have a combined total of \$541,016.63.

SWC Grant Payment Request

SWC \$24M grant request 47-092123, SWC \$7M grant request 09-092123, SWC \$9.6M grant request 12-092123, and SWC \$4M grant request 05-092123 were presented to the board for their approval. **Koeser moved to approve the SWC grant requests, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen
Nay:0
Carried: 9-0

Haake moved to enter into an executive session for attorney consultation to discuss the ongoing litigation regarding Castle Oilfield Services, Rust seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen
Nay:0
Carried: 9-0

Left regular session and entered into executive session at 10:56 a.m.

Rust moved to exit the executive session and return to the regular open session, Koeser seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen
Nay:0
Carried: 9-0

Exited the executive session and entered back into the regular open session at 11:26 a.m.

Novak moved to terminate the lawsuit against Castle Oilfield Services and Jason Pahl, and leave it to the discretion of the attorney as to when the filing will be done, Koeser seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen
Nay:0
Carried: 9-0

Haake moved to adjourn, Bickler seconded.


Chris Brostuen, Chairman


Char Imsland, Secretary