

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office August 17, 2023**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen.

Others Present: Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Jacob Monson (WAWSA), Cory Chorne (AE2S), Weston McGruder (AE2S), Graydon Olson (AE2S), Tom Klabunde (Moore Engineering), Josh Feil (Moore Engineering), Craig Haskins (R&T), Jeff Bryson (City of Williston), Julius Wakam (MCWRD), and Tami Madsen (WAWSA) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:05 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Anderson moved to approve the agenda as presented, Koeser seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the July 27, 2023, board meeting were presented for approval. Anderson pointed out a spelling error under the executive directors' report. **Koeser moved to approve the amended minutes, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay:0
Carried: 10-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Haake moved to accept and file the financial reports as presented, Novak seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay:0
Carried: 10-0

Madsen presented the revised Domestic and Industrial budgets for approval. **Rust moved to approve the revised budgets as presented, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay:0
Carried: 10-0

Madsen presented the board with the July capital accounting report.

Executive Director Report

Madsen gave a monthly update on water usage and WAWSA system operations.

Madsen reported that the five pumps that need to be replaced at the Williston WTP have been included in the City of Williston's 2024 budget.

State Water Commission Update

Madsen provided the board with the State Water Commission update.

Moore Engineering Reports

Klabunde presented the board with a 29-Mile project update.

He also presented the board with a Carstensen Contracting increase change order #4 for \$169,976.76 for additional labor and maintenance to move booster station sites and install in winter conditions, labor, and materials to install an additional booster station south of Fortuna, time extension to allow for the ordering and installation of the additional booster station, and the removal of a 3" parallel water main from the contract. **Koeser moved to approve the Carstensen Contracting increase change order #4 for \$169,976.76 for the 29-Mile project, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Rust, and Brostuen

Nay: Novak

Carried: 9-1

AE2S Reports

McGruder presented the board with the project updates.

MCWRD Invoices for Payment

The MCWRD System IV Part IV - TO 77 and System I South Expansion - TO 80 invoices for engineering and construction for the month have a combined total of \$432,307.26.

SWC Grant Payment Request

SWC \$24M grant request 44-081723, SWC \$7M grant request 08-081723, SWC \$9.6M grant request 10-081723, SWC \$318K grant request 3-081723, and SWC \$4M grant request 04-081723 were presented to the board for their approval. **Haake moved to approve the SWC grant requests, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay:0

Carried: 10-0

Rust moved to adjourn, Koeser seconded.


Chris Brostuen, Chairman


Char Imsland, Secretary