

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office March 16, 2023**

Attendees

Members Present: Doug Anderson, Raoul Brandt, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, also voting for Matt Beard, and Chris Brostuen

Members Present via Video: Kent Bickler and Gary Rust

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Dave Bell (WAWSA), Weston McGruder (AE2S), Graydon Olson (AE2S), Jeff Shaffer (MCWRD), Craig Haskins (R&T), Jeff Bryson (City of Williston), Justin Smith (City of Watford City), Tom Klabunde (Moore Engineering), and Cory Chorne (AE2S).

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Koeser moved to approve the agenda as presented, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the February 16, 2023, board meeting were presented for approval. **Novak moved to approve the minutes as presented, Anderson seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Abstain: Harms

Carried: 8-0

Financial Reports

The February Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Haake moved to accept and file the financial reports as presented, Anderson seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Madsen presented the board with the February capital accounting report.

Executive Director Report

Madsen gave a monthly update on water usage and WAWSA system operations.

SWC/NDIC Updates

Madsen reported that she had no updates for the SWC.

After attending the NDIC meeting on March 6, 2023, Madsen presented to the board her recommendation for Industrial Water Pricing. Her proposal is to move uncontracted water to \$0.60/bbl, hold maintenance contracts at \$0.62/bbl, and depots will remain at \$0.84/bbl. The board decided to hold off on the approval of these rates until after the rate committee is able to meet before the next board meeting. The rate committee will then bring their recommendations to the board for approval.

Vogel Condemnation Letter Samples

Madsen presented two letter samples that Vogel sends to landowners after the WAWSA board approves the member entities request for condemnation.

Moore Engineering Report

Klabunde presented the board with a 29-Mile project update.

AE2S Report

MCWRD System I South Expansion – TO 80

McGruder reported that as of March 15, 2023, easement acquisitions for the MCWRD System I South Expansion – TO 80 project is still short of meeting WAWSA's 70% easement acquisition policy to award the project. He reported that the MCWRD board requested that WAWSA waive the 70% easement acquisition policy and MCWRD will pay 100% of the costs over the awarded bid and task order agreement. **Haake moved to approve MCWRD's request to waive WAWSA's 70% easement acquisition policy with the understanding that MCWRD will pay 100% of the costs over the awarded bid and task order agreement, Koeser seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

McGruder gave the recommendation to award the MCWRD System I South Expansion – TO 80 project to the lowest bidder BEK Consulting, LLC with a low bid of \$4,458,200.00.

McGruder also presented the task order agreement for the MCWRD System I South Expansion – TO 80 project for \$509,000.00.

Novak moved to approve the recommendation to award bid to the lowest bidder BEK Consulting, LLC with a low bid of \$4,458,200.00 and the task order agreement for \$509,000.00 for the MCWRD System I South Expansion – TO 80 project, Haake seconded.

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Condemnation Request

McGruder presented to the board a condemnation request for the R&T Stanley Rural Distribution – TO 67 project for property owners who will not sign an easement for the rural water pipeline. The individuals are Marlene Price, Donette Arndt, Larry Arndt, and Jeanette Anderson. This request has been approved by the

R&T board. **Harms moved to authorize the requested condemnation request for the R&T Stanley Rural Distribution – TO 67 project, Haake seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

McGruder presented the board with the project updates.

MCWRD Invoices for Payment

The MCWRD System IV Part IV – TO 77 and the MCWRD System I South Expansion – TO 80 invoices for engineering and construction for the month have a combined total of \$13,959.82. **Anderson moved to approve the MCWRD System IV Part IV – TO 77 and the MCWRD System I South Expansion – TO 80 invoices for payment, Koeser seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

SWC Grant Payment Request

SWC \$9.6M grant request 6-031623, SWC \$318K grant request 2-031623, SWC \$7.1M grant request 4-031623, SWC \$24M grant request 41-031623, and SWC \$398K grant request 1-031623 were presented to the board for their approval. **Anderson moved to approve the SWC grant requests, Haake seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

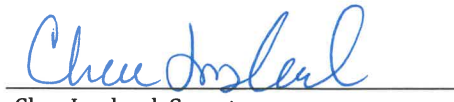
Nay: 0

Carried: 9-0

Koeser moved to adjourn, Anderson seconded.



Chris Brostuen, Chairman



Char Imsland, Secretary