

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office December 15, 2022**

**Attendees**

Members Present: Matt Beard, Ellis Haake, Ward Koeser, and Chris Brostuen

Members Present via Video: Doug Anderson, also voting for Gary Rust, Kent Bickler, Raoul Brandt, Robert Harms, and Larry Novak

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Kenny Bergstrom (City of Williston), Craig Haskins (R&T), Jeff Shaffer (MCWRD) via video, Miranda Kleven (AE2S) via video, Kent Ritterman (Moore Engineering) via video, and Joshua Feil (Moore Engineering) via video.

**Meeting Called to Order**

Chairman Brostuen called the meeting to order at 9:00 am.

**Approval of the Agenda**

Brostuen presented the agenda for approval. Madsen requested to remove the executive session from the agenda. **Koeser moved to approve the revised agenda, Beard seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

**Approval of the Minutes**

Minutes of the November 17, 2022 board meeting were presented for approval. **Beard moved to approve the minutes as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

Raoul Brandt joined the meeting at 9:15 am

**Financial Reports**

The November Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Haake moved to accept and file the financial reports as presented, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 9-0

Madsen presented the board with the November capital accounting report.

## Executive Director Report

Madsen gave a monthly update on water usage and WAWSA system operations.

## SWC/NDIC Updates

Madsen reported that the SWC approved \$398,250.00 for the East Williston and County Road 9 rural distribution project.

She also reported that there is a draft bill to move WAWSA from the NDIC to the SWC. She stated that the new proposal from the state includes a \$30M credit towards the industrial debt which would bring the balance from \$71M to \$41M, which would align WAWSA with grant funding that was provided to other projects throughout the years. The state is also proposing a one-time refinance of the \$41M at 40 years at 2% interest, and they would also forgive \$5M in outstanding interest to the Resources Trust Fund and the General Fund

## Moore Engineering Report

Ritterman presented a 29-Mile project update.

Ritterman presented the 2023 Moore Engineering billing rates. He reported that it is a 4-5% increase from 2022. **Koeser moved to approve the 2023 Moore Engineering billing rates as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 9-0

He also presented the board with Task Order MTO 3 for engineering design for \$85,000.00 and construction, resident project representative and post-construction phase services for \$245,000.00. The total cost of task order MTO 3 is \$330,000.00. **Beard moved to approve task order MTO 3 for engineering design and construction, resident project representative and post-construction phase services for \$330,000.00, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Harms, Koeser, Novak, and Brostuen

Nay: 0

Abstain: Haake

Carried: 8-0

## MCWRD Invoices for Payment

The MCWRD System I North Expansion – TO 76 and the MCWRD System IV Part IV – TO 77 invoices for engineering and construction for the month have a combined total of \$11,809.98. These amounts have been approved by the MCWRD board and County Commission. **Beard moved to approve the MCWRD System I North Expansion – TO 76 and the MCWRD System IV Part IV – TO 77 invoices for payment, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 9-0

## SWC Grant Payment Request

SWC \$30M grant monthly request 37-121522 and SWC \$9.6M grant request 3-121522 was presented to the board for their approval. **Haake moved to approve the SWC grant requests, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

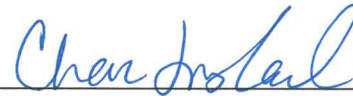
Carried: 9-0

Madsen informed the board that due to legislative events happening during the WAWSA regularly scheduled board meeting, she would like to reschedule the January board meeting to January 12, 2023.

**Koeser moved to adjourn, Haake seconded.**



Chris Brostuen, Chairman



Char Imsland, Secretary