

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office June 16, 2022**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen.

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Cory Chorne (AE2S), Weston McGruder (AE2S), Tom Klabunde (Moore Engineering), Kenny Bergstrom (City of Williston), Grace Demars (City of Watford City), Jeff Shaffer (MCWRD), Liz Suhr (R&T), Craig Haskins (R&T), Ben Clarys (NWRWD), Dan Clarys (NWRWD)

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of Agenda

Brostuen presented the agenda for approval. **Anderson moved to approve the agenda as presented, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the May 19, 2022 board meeting were presented for approval. **Haake moved to approve the minutes as presented, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Financial Reports

The May Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Rust moved to accept and file the financial reports as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Madsen presented the board with the May capital accounting report.

Executive Director Report

Madsen gave a monthly update on the water usage and the WAWSA system operations.

Alexander First Responders – Propane Tank Placement Request

Madsen reported that the emergency manager for Watford City/McKenzie County asked if they could put a propane tank on one of WAWSA's facilities to use as backup for their emergency equipment. **Koeser moved to approve the Alexander First Responders to place a propane tank on one of WAWSA's facilities to use as backup for their emergency equipment, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Rust, and Brostuen

Nay: 0

Abstain: Novak

Carried: 9-0

SWC/NDIC Updates

Madsen presented the board with the SWC/NDIC updates.

Madsen also presented the WAWS oversight transfer to SWC document to the board.

Investment Strategy

Madsen presented the board with the investment strategy that she and Cheryl have been working on. **Novak moved to authorize Tami Madsen to open a CD at local financial institutions and to allow Tami Madsen and Chris Brostuen to sign, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Moore Engineering Reports

Tom Klabunde presented a 29-Mile project update.

Klabunde presented a condemnation request for Lee Herberg. **Haake moved to approve the condemnation request for Lee Herberg, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

AE2S Reports

McGruder presented the board with the project updates.

MCWRD – Regional Storage Improvements/Expansion – TO 56

McGruder presented a CB&I decrease change order #2 for \$-95,000.00 for liquidated damages and additional engineering expenditures, a Final Inspection and Acceptance form, and the SRF close out documents for the MCWRD – Regional Storage Improvements/Expansion – TO 56 project. **Haake moved to approve the CB&I decrease change order #2 for \$-95,000.00, the final inspection and acceptance form, and the SRF close out documents for MCWRD – Regional Storage Improvements/Expansion – TO 56, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried: 10-0

MCWRD – System I North Expansion – TO 76

McGruder presented a BEK Consulting increase change order #2 for \$80,437.98 for service additions and reroutes for the MCWRD – System I North Expansion – TO 76 project. **Anderson moved to approve the BEK increase change order #2 for \$80,437.98 for MCWRD – System I North Expansion – TO 76, Ward seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried: 10-0

MCWRD System I North Expansion – TO 76 Invoices for Payment

The MCWRD System I North Expansion – TO 76 invoices for engineering and construction for the month are \$343,983.38. The amount has been approved by the MCWRD board and County Commission. **Novak moved to approve the invoices for payment, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried: 10-0

SWC Grant payment Request

SWC \$30M grant monthly request 32-061922 and SWC \$3M grant monthly request 6-061622 was presented to the board for their approval. **Anderson moved to approve the SWC grant requests, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried: 10-0

Koeser left meeting at 10:23 am.

Harms made a motion to enter into executive session for discussion on an easement negotiation, Haake seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

10:24 am entered into the executive session.

Novak moved to leave the executive session, Haake seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 10-0

10:40 am exited the executive session and entered into an open meeting.

Koeser returned to meeting at 10:41 am.

Flatland Easement Negotiation

Harms moved to provide notice of contract termination to Slawson as of December 31, 2022 due to insufficient water supply, Anderson seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Rust moved to adjourn, Anderson seconded.

Chairman Brostuen adjourned the meeting



Chris Brostuen, Chairman



Char Imsland, Secretary