

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office May 19, 2022**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, also voting for Raoul Brandt, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen.

Members Absent: Raoul Brandt

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Kent Ritterman (Moore Engineering), Kenny Bergstrom (City of Williston), Grace Demars (City of Watford City), Jeff Shaffer (MCWRD), Liz Suhr (R&T), Tyler Flatland (Flatland Freshwater Depot), Lyle Flatland (Flatland Freshwater Depot), Cory Chorne (AE2S) via video, Dustin Schultz (AE2S) via video, and Tami Norgard (Vogel) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of Agenda

Brostuen presented the agenda for approval. Madsen requested to move the NDIC Reimbursement Request to the financial report as item #2a. **Rust moved to approve the revised agenda, Haake seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried 9-0

Approval of the Minutes

Minutes of the April 29, 2022, board meeting were presented for approval. **Novak moved to approve the minutes as presented, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried 9-0

Financial Reports

The April Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

Madsen reported that the Domestic account had significant unexpected expenses for the rental, repair, fuel, and installation of generators due to the winter storm. She also reported that also due to the storm the 3 fracs that were going on the Industrial account were shut off but are scheduled to resume operations today.

Haake moved to accept and file the financial reports as presented, Beard seconded.

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

Madsen requested a motion for approval to submit a reimbursement request to the NDIC for riser installations for \$29,512.96. **Koeser moved to authorize Madsen to submit the reimbursement request to the NDIC for riser installations for \$29,512.96, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

Madsen also presented to the board an investment strategy that she and Cheryl have been working on. Novak suggested a different strategy and Madsen said she would look into different ideas and bring back her final decision at a later meeting.

Madsen presented the board with the April capital accounting report.

Executive Director Report

Madsen gave a monthly update on the water usage and the WAWSA system operations.

SWC/NDIC Updates

Madsen also presented the board with the SWC/NDIC updates.

Engineering MSA Updates

Madsen presented the board with the updated MSA's for both Moore Engineering and AE2S. **Haake moved to accept and file the updated MSA's for both Moore Engineering and AE2S, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

Moore Engineering Reports

Kent Ritterman with Moore Engineering presented a 29-Mile project update. Ritterman reported that they were able to obtain an easement from Richard and Doreen Johnson but are still trying to get one from the Milnar trust.

AE2S Reports

McGruder presented the board with the project updates.

MCWRD – System I North – TO 76

McGruder presented a BEK Consulting increase change order #1 for \$516,118.03 for service additions and routing changes for the MCWRD System I North – TO 76 project. **Novak moved to approve the BEK**

Consulting increase change order #1 for \$516,118.03 for MCWRD System I North – TO 76, Haake seconded.

Aye: Anderson, Beard, Bickler, Haake, Koeser, Novak, Rust, and Brostuen
Nay: Harms
Carried 8-1

Williston WTP Expansion – TO 70

McGruder presented an engineering amendment #2 for the installation of a new FortiGate virtual private network with MFA security for \$45,000.00 for the Williston WTP Expansion – TO 70 project. **Rust moved to approve the engineering amendment #2 for \$45,000.00 for Williston WTP Expansion – TO 70, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

MCWRD System I North Expansion – TO 76 Invoices for Payment

The MCWRD System I North Expansion – TO 76 invoices for engineering and constructions for the month are \$188,495.67. The amount has been approved by the MCWRD board and County Commission. **Haake moved to approve the invoices for payment, Beard seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

SWC Grant Payment Request

SWC 30M grant monthly request 30-051922 and SWC 3M grant monthly request 5-051922 was presented to the board for their approval. **Rust moved to approve the SWC grant requests, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

Anderson made a motion to enter into an executive session for legal consultation for easement and contract negotiations, Rust seconded.

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

10:09 am entered into executive session.

Rust made a motion to move out of executive session, Haake seconded.

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen
Nay: 0
Carried 9-0

11:19 am moved out of executive session and entered back into an open meeting.

Haake moved to adjourn, Anderson seconded.



Chris Brostuen, Chairman



Char Imsland, Secretary