

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office April 29, 2022**

**Attendees**

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, Robert Harms, Larry Novak, Gary Rust, and Chris Brostuen,

Members Present via Video: Ward Koeser

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Cory Chorne (AE2S), Miranda Kleven (AE2S), Weston McGruder (AE2S), Dustin Schultz (AE2S), Tom Klabunde (Moore Engineering), Kent Ritterman (Moore Engineering), Kenny Bergstrom (City of Williston), Jeff Bryson (City of Williston WTP), Grace Demars (City of Watford City), Jeff Shaffer (MCWRD), Liz Suhr (R&T), Craig Haskins (R&T), Tyler Flatland (Flatland Freshwater Depot), Roger Flatland (Flatland Freshwater Depot), Lyle Flatland (Flatland Freshwater Depot), and Tami Norgard (Vogel) via video.

**Meeting Called to Order**

Chairman Brostuen called the meeting to order at 9:00 am.

**Approval of Agenda**

Brostuen presented the agenda for approval. **Haake moved to approve the agenda as presented, Anderson seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE

**Approval of the Minutes**

Minutes of the March 17, 2022, board meeting were presented for approval. **Rust moved to approve the minutes as presented, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Abstain: Harms

Carried: 9-0

**Financial Reports**

The March Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Anderson moved to accept and file the financial reports as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Madsen presented the board with the March capital accounting report.

## **Executive Director Report**

Madsen gave a monthly update on the water usage and WAWSA system operations.

Madsen reported that WAWSA is a host for the North Dakota Water Education Foundation water tour, which is scheduled for some time in June.

## **SWC/NDIC Updates**

Madsen reported that the Stanley Rural Distribution Part II - TO 67 has been approved for funding by the SWC.

Madsen also reported that WAWSA is not on the upcoming NDIC agenda but will be on the following agenda to ask for reimbursement for riser installations.

## **Payment for Meetings Outside of Regular Board Meetings**

Madsen asked the board how they would like to handle payments to the board members for special meetings. It was decided to keep following what the legislative assembly does on CC 54-03-20.

## **WTP Acquisition Loan Application**

Madsen reported that the application is ready to be submitted for the acquisition of the Williston WTP. The decision on the application is expected by the June meeting by the NDIC. If approved, the City of Williston will be eligible to pay off their bond in September, and Madsen would work in partnership with the city to start a transition plan.

## **Flatland Easement Discussion**

Tyler Flatland with Flatland Freshwater Depot, LLC presented to the board concerning the recent contract signed between WAWSA and Slawson Exploration. Flatland has a signed easement with a clause stating that WAWSA cannot sell industrial water in his area. The easement was negotiated and signed on WAWSA's behalf by Diamond Resources in 2015.

## **Anderson made a motion to enter into an executive session for legal consultation for easement negotiations, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

10:07 am entered into the executive session

## **Rust made a motion to move out of executive session, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

11:11 am moved out of executive session and entered back into an open meeting.

### Moore Engineering Reports

Tom Klabunde with Moore Engineering presented a 29-Mile project update. Klabunde presented to the board 2 condemnation requests for Richard and Doreen Johnson and the Milner Trust. **Harms moved to move forward with the condemnation requests for Richard and Doreen Johnson and the Milner Trust, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen  
Nay: 0  
Carried: 10-0

Klabunde also reported that an additional 36 users have requested to be added to the 29 Mile project. He reported that the cost to add the additional users is \$1,954,123.00. **Anderson moved to request funding from the SWC to add the additional 36 users, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen  
Nay: 0  
Carried: 10-0

### AE2S Reports

McGruder presented the board with the project updates.

### MCWRD System I North Expansion – TO 76 Invoices for Payments

The MCWRD System I North Expansion – TO 76 invoices for engineering and construction for the month are \$128,111.58. The amount has been approved by the MCWRD board and County Commission. **Beard moved to approve the invoices for payment, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen  
Nay: 0  
Carried: 10-0

### SWC Grant Payment Request

SWC 30M grant monthly request 30-0429722 and SWC 3M grant monthly request 4-042922 was presented to the board for their approval. **Rust moved to approve the SWC grant requests, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen  
Nay: 0  
Carried: 10-0

**Rust moved to adjourn, Haake seconded.**

  
Chris Brostuen, Chairman

  
Char Imsland, Secretary