

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office March 17, 2022**

Attendees

Members Present: Doug Anderson, Kent Bickler, Raoul Brandt, Ellis Haake, also voting for Jay Larsen, Ward Koeser, also voting for Chris Brostuen, Larry Novak, also voting for Matt Beard, and Gary Rust

Members Absent: Matt Beard, Jay Larsen, Chris Brostuen

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Jeff Bryson (City of Williston WTP), Dave Tuan (City of Williston), Jeff Schaffer (MCWRD), Grace Demars (City of Watford City), Weston McGruder (AE2S), Michael Cymbaluk (Kraken Oil), Cheryl McNeil (WAWSA) via video, Tom Klabunde (Moore Engineering) via video, Cory Chorne (AE2S) via video, and Dustin Schultz (AE2S) via video.

Meeting Called to Order

Vice-Chairman Haake called the meeting to order at 9:02 am.

Approval of Agenda

Haake presented the agenda for approval. **Koeser moved to approve the agenda as presented, Anderson seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the February 17, 2022, board meeting were presented for approval. **Rust moved to approve the minutes as presented, Anderson seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust

Nay: 0

Carried: 7-0

Financial Reports

The February Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Koeser moved to accept and file the financial reports as presented, Novak seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust

Nay: 0

Carried: 7-0

Madsen presented the board with the January capital accounting report.

Change in Loan Terms Agreement

Madsen reported that BND has changed how our rates are indexed for Loan 12502580400. The terms are being modified to change the index referenced in the Utility System Revenue Refunding Note, Series 17; and in Section 1 of the Resolution, from the 30-day LIBOR to the 1-month FHLB of Des Moines Fixed Advance Rate and update the margin over index from 1.50% to 1.30%. **Rust moved to accept the change in loan terms and to allow Chairman Brostuen to sign the change in terms agreement, Bickler seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust

Nay:0
Carried: 7-0

Executive Director Report

Madsen gave a monthly update on the water usage and WAWSA system operations.

Madsen reported that she has been invited to present at the AREC conference in San Antonio, TX April 18 – April 22 and has requested to move the regularly scheduled board meeting to April 29, 2022.

SWC/NDIC Updates

Madsen proposed to offer Industrial users uncontracted water at \$0.52/barrel and 3M barrel or more prepaid contracts at \$0.47/barrel. **Koeser moved to adopt the rate structure as presented, Novak seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust
Nay: 0
Carried: 7-0

Moore Engineering Reports

Tom Klabunde with Moore Engineering presented a 29-Mile project update. Klabunde reported that the south portion of the project was completed in 2021 and construction on the north portion of the project will begin in May 2022.

Madsen presented the board with the Moore Engineering billing rates for 2022. **Brandt moved to accept the 2022 billing rates as presented, Rust seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust
Nay: 0
Carried: 7-0

AE2S Reports

East White Earth Rural Distribution – TO 63

Weston McGruder with AE2S presented a Carstensen Contracting, Inc. change order #8 to allow the contractor a 30-day time extension to work on R&T pipeline impacted by road improvements. **Bickler moved to approve East White Earth Rural Distribution – TO 64 change order #8 to allow the contractor a 30-day time extension, Brandt seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust
Nay: 0
Carried: 7-0

Engineering Task Order Amendment

Williston WTP Pretreatment Expansion – TO 55A

McGruder presented an increase engineering task order amendment #4 for \$214,000.00 for the Williston WTP Pretreatment Expansion – TO 55A for reconciling and closing out the engineering construction phase of the latest WTP expansion. **Rust moved to approve Williston WTP Pretreatment Expansion – TO 55A**

engineering task order amendment #4 for \$214,000.00 for reconciling and closing out the engineering construction phase of the latest WTP expansion, Koeser seconded.

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust
Nay: 0
Carried: 7-0

MCWRD System I North Expansion – TO 76 Invoices for Payment

The MCWRD System I North Expansion – T076 invoices for engineering and construction for the month are \$5,394.19. The amount has been approved by the MCWRD board and County Commission. **Koeser moved to approve the invoices for payment, Anderson seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust
Nay: 0
Carried: 7-0

SWC Grant Payment Request

SWC 30M grant monthly request 27-031722 was presented to the board for their approval. **Anderson moved to approve the SWC grant request, Bickler seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Koeser, Novak, and Rust
Nay: 0
Carried: 7-0

Rust moved to adjourn, Bickler seconded.



Chris Brostuen, Chairman



Char Imsland, Secretary