

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office July 22, 2021**

**Attendees**

Members Present: Doug Anderson, Matt Beard, Raoul Brandt, Chris Brostuen, Ellis Haake, Ward Koeser, Larry Novak, Gary Rust, and Mark Owan.

Members Absent: Richard Liesener

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Cory Chorne (AE2S), Kent Ritterman (Moore Engineering), Ben Clarys (NWRWD), Dan Clarys (NWRWD), Jeff Shaffer (MCWRD), Julius Wakan (MCWRD), Grace Demars (City of Watford City), Jeffrey Bryson (City of Williston), Liz Suhr (R&T), and Tami Norgard (Vogel) via video.

**Meeting Called to Order**

Chairman Owan called the meeting to order at 9:00 am.

**Approval of Agenda**

Owan presented the agenda for approval. Madsen asked to add item #4 Williston WTP Pretreatment Expansion TO 55 under the AE2S report to the agenda. **Anderson moved to approve the agenda with the changes, Koeser seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE

**Approval of the Minutes**

Minutes of the June 17, 2021 board meeting were presented for approval. An amendment was made on the motion for the West White Earth TO 64 change order #3 correcting the name Ritterman to Bickler. **Rust moved to approve the minutes with the correction, Haake seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

**Financial Reports**

The June Domestic financial report and the June Industrial financial report were presented to the board for their consideration and discussion. **Haake moved to approve the financial reports as presented, Koeser seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

Madsen presented the board with the June capital accounting report.

**Executive Director Report**

Madsen gave a monthly update on the water usage and WAWSA system operations.

### **SWC/NDIC Updates**

Madsen reported that the Industrial Commission meeting has been postponed until August.

Madsen also presented her Water Topics Committee meeting presentation to the board.

### **Credit Card Authorized Agents**

Madsen requested a motion to add Cheryl McNeil as an authorized agent for the First State Bank WAWSA credit cards. **Koeser moved to add Cheryl McNeil as an authorized agent to the First State Bank WAWSA credit cards, Anderson seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

### **Pond #8 Relining**

Madsen requested a motion to authorize the relining of pond #8 for \$170,000.00 for the materials and hauling. **Rust moved to approve the relining of pond #8 for \$170,000.00 for the materials and hauling, Haake seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

### **Emergency Plan**

Madsen reported that she and Jacob Monson are working on creating a plan in case of an emergency. She reported that she will introduce their ideas at the next board meeting for the board to decide on.

### **NWRWD Dispute with River Water and Impact on WDW Contract**

Chairman Owan requested a discussion concerning how WAWSA customer accounts are handled when the customer has a past due account with a member entity. The board discussed the creation of a policy to limit the ability of a mutual customer to purchase water from WAWSA when the customer is delinquent with a member entity.

### **29 Mile Project Update**

Kent Ritterman with Moore Engineering presented the 29 Mile project update. Ritterman reported that Carstensen Contracting Inc requested a time extension due to the supply of pipe with a new substantial completion date of December 1, 2022, and a final completion date of December 31, 2022. **Koeser moved to approve the time extension due to the supply of pipe with the new completion dates, Haake seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

## **AE2S Reports**

McGruder presented the board with the project updates.

### **East White Earth Rural Distribution - TO 63**

McGruder presented a Carstensen Contracting, Inc increase change order #3 for \$52,546.50 for adding 6 additional users, 5 re-routes, and a contract time extension. **Novak moved to approve East White Earth Rural Distribution - TO 63 change order #3 for \$52,546.50, Brostuen seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

### **North 200K Rural Distribution - TO 69**

McGruder presented a Carstensen Contracting, Inc increase change order # 4 for \$8,451.75 for a re-route and re-mobilizations. **Rust moved to approve North 200K Rural Distribution - TO 69 change order #3 for \$8,451.75, Haake seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

### **Williston WTP Pretreatment Expansion TO 55**

McGruder presented a Muth Electric final inspection and acceptance to close out the Williston WTP Pretreatment Expansion TO 55 project. **Koeser moved to approve the Muth Electric final inspection and acceptance to close out the Williston WTP Pretreatment Expansion - TO 55 project, Anderson seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

### **MCWRD Spring Creek Expansion Invoices for Payment**

McGruder reported that the MCWRD Spring Creek Expansion invoices for engineering and construction for the month are \$28,602.92. The amount has been approved by the MCWRD board and County Commission. **Haake moved to approve the invoices for payment, Anderson seconded.**

Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 9-0

### **SWC Grant Payment Request**

SWC \$30M grant monthly request 20-07222021 was presented to the board for their approval. **Brostuen moved to approve the SWC grant request, Anderson seconded.**

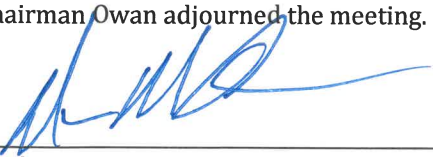
Aye: Anderson, Beard, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0  
Carried: 9-0

Larry Novak left at 10:50 am.

**Koeser moved to adjourn, Anderson seconded.**

Chairman Owan adjourned the meeting.



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Mark Owan, Chairman



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Char Imsland, Secretary