

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office October 21, 2021**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Chris Brostuen, Ellis Haake, Ward Koeser, Larry Novak, and Gary Rust

Members Absent: Raoul Brandt and Mark Owan

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Cory Chorne (AE2S), Weston McGruder (AE2S), Dustin Schultz (AE2S), Kent Ritterman (Moore Engineering), Grant Dockter (Moore Engineering), Jeff Schaffer (MCWRD), Grace Demars (City of Watford City), Craig Haskins (R&T), and Kenny Bergstrom (City of Williston).

Meeting Called to Order

Vice-Chairman Brostuen called the meeting to order at 9:00 am.

Approval of Agenda

Brostuen presented the agenda for approval. Madsen requested to remove items #5 R&T - Battleview/McGregor Rural Distribution - TO 74 and #6 R&T Stanley Rural Distribution Part II - TO 67 under AE2S reports from the agenda. **Anderson moved to approve the revised agenda, Rust seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the September 16, 2021, board meeting was presented for approval. **Koeser moved to approve the minutes as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Bickler voting for Brandt, Brostuen, Haake, Haake voting for Owan, Koeser, Novak, and Rust

Nay: 0

Carried: 10-0

Financial Reports

The September Domestic financial report and the September Industrial financial report were presented to the board for their consideration and discussion. **Anderson moved to approve the financial reports as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Bickler voting for Brandt, Brostuen, Haake, Haake voting for Owan, Koeser, Novak, and Rust

Nay: 0

Carried: 10-0

Madsen presented the board with the September capital accounting report.

Executive Director Report

Madsen gave a monthly update on the water usage and WAWSA system operations.

SWC/NDIC Updates

Madsen reported that the SWC removed the R&T – Battleview/McGregor TO 74 and R&T – Stanley Rural Distribution Part II – TO 67 projects from their agenda due to the high cost per user for these projects.

29 Mile Project Update

Kent Ritterman with Moore Engineering presented the board with an update on the 29 Mile Project.

AE2S Reports

McGruder presented the board with the project updates.

East White Earth Rural Distribution – TO 63

McGruder presented a Carstensen Contracting, Inc increase change order # 5 for Jeff Rudd and Cypress/SBG easement remobilization and Hess pad road rebore (Hess is reimbursing project for cost) for \$8,108.25.

Koeser moved to approve East White Earth Rural Distribution TO 63 change order #5 for \$8,108.25, Rust seconded.

Aye: Anderson, Beard, Bickler, Bickler voting for Brandt, Brostuen, Haake, Haake voting for Owan, Koeser, Novak, and Rust

Nay: 0

Carried: 10-0

West White Earth Rural Distribution – TO 64

McGruder presented a Carstensen Contracting, Inc increase change order #6 for installation of DR9 PVC pipe at White Earth Bay PRV for \$17,550.00. **Haake moved to approve West White Earth Rural Distribution TO 64 change order #6 for \$17,550.00, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Bickler voting for Brandt, Brostuen, Haake, Haake voting for Owan, Koeser, Novak, and Rust

Nay: 0

Carried: 10-0

North 200K Rural Distribution – TO 69

McGruder presented a Carstensen Contracting, Inc Certificate of Substantial Completion as of 09/17/2021 for North 200K Rural Distribution TO 69. **Rust moved to approve the Certificate of Substantial Completion for North 200K Rural Distribution TO 69, Haake seconded.**

Aye: Anderson, Beard, Bickler, Bickler voting for Brandt, Brostuen, Haake, Haake voting for Owan, Koeser, Novak, and Rust

Nay: 0

Carried: 10-0

MCWRD System I Expansion Part II – TO 68

McGruder presented a Carstensen Contracting, Inc balancing change order #4 to true up total costs of the project for -\$59,840.35.

McGruder also presented a MCWRD System I Expansion Part II – TO 68 Final Inspection and Acceptance to close out the project with the 1-year warranty ending on 10/21/2022.

McGruder reported that MCWRD Spring Creek Expansion invoices for engineering and construction for the month are \$104,095.38. This amount has been approved by the MCWRD board and County Commission.

Novak moved to approve the MCWRD System I Expansion Part II – TO 68 balancing change order #4 for -\$59,840.35, the Final Inspection and Acceptance, and the MCWRD Spring Creek Expansion invoices for payment, Haake seconded.

Aye: Anderson, Beard, Bickler, Bickler voting for Brandt, Brostuen, Haake, Haake voting for Owan, Koeser, Novak, and Rust

Nay: 0

Carried: 10-0

SWC Grant Payment Request

SWC \$30M grant monthly request 20-102121 was presented to the board for their approval. **Rust moved to approve the SWC grant request, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Bickler voting for Brandt, Brostuen, Haake, Haake voting for Owan, Koeser, Novak, and Rust

Nay: 0

Carried: 10-0

Rust moved to adjourn, Haake seconded.

Vice-Chairman Brostuen adjourned the meeting.



Mark Owan, Chairman



Char Imsland, Secretary