

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office June 17, 2021**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler (R&T Alternate), Raoul Brandt, Chris Brostuen, Ellis Haake, Ward Koeser, Larry Novak, Gary Rust, and Mark Owan.

Members Absent: Richard Liesener

Others Present: Tami Madsen (WAWSA), Char Imsland (WAWSA), Dave Bell (WAWSA), Kim Schilke (WAWSA), Cheryl McNeil (WAWSA), Weston McGruder (AE2S), Dustin Schultz (AE2S), Cory Chorne (AE2S), Tom Klabunde (Moore Engineering), Jeff Schaffer (MCWRD), Kristy Roles (MCWRD), Grace Demars (City of Watford City), Ben Clarys (NWRWD), Kenny Bergstrom (City of Williston), and Craig Haskins (R&T)

Meeting Called to Order

Chairman Owan called the meeting to order at 9:00 am.

Approval of Agenda

Owan presented the agenda for approval. Madsen asked to add item #5 Williston WTP Expansion TO 70 under the AE2S report to the agenda. **Brostuen moved to approve the agenda with the changes, Koeser seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE

Approval of the Minutes

Minutes of the May 20, 2021, board meeting were presented for approval. **Rust moved to approve the minutes as presented, Novak seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 10-0

Financial Reports

The May Domestic financial report and the Industrial financial report were presented to the board for their consideration and discussion. **Haake moved to approve the financial reports as presented, Novak seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 10-0

Madsen presented the board with the May capital accounting report.

Executive Director Report

Madsen reported that Kim Schilke is retiring and her last day with WAWSA is June 25, 2021.

Madsen gave a monthly update on the WAWSA system operations.

Madsen reported that Flow Point is being installed at the R&T depot.

Madsen also reported that the Leadership Retreat in Medora is being held on July 14th and July 15th, and asked to move the board meeting to July 22nd.

SWC/NDIC Updates

Madsen reported that the Stanley Transmission was awarded, however, with the increase in pipe pricing, the project cost has exceeded the awarded funding amount.

29 Mile Project Update

Tom Klabunde with Moore Engineering presented the 29 Mile project update. Klabunde reported that the contractor has not started the work yet. The mainline and boring crews plan to start the week after the 4th of July. The phase 1 completion date is still scheduled for November.

AE2S Reports

McGruder presented the board with project updates.

West White Earth Rural Distribution Alternate – TO 64

McGruder presented a Carstensen Contracting, Inc. increase change order #3 for \$214,277.60 for adding 14 additional users. **Bickler moved to approve West White Earth Rural Distribution Alternate – TO 64 change order #3 for \$214,277.60, seconded by Haake.**

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 10-0

North 200K Rural Distribution – TO 69

McGruder presented a Carstensen Contracting, Inc increase change order #3 for \$51,919.93 for adding 8 additional users. **Novak moved to approve North 200K Rural Distribution – TO 69 change order #3 for \$51,919.93, seconded by Rust.**

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan

Nay: 0

Carried: 10-0

Engineering Task Order Amendments

MCWRD System I – Spring Creek Expansion – TO 50A

McGruder presented a deduct engineering task order amendment #2 for \$7,594.39 for MCWRD System I – Spring Creek Expansion TO 50A for returning funding that wasn't expected for the observation close out.

R&T East White Earth Rural Distribution – TO 51A

McGruder presented a deduct engineering task order amendment #2 for \$16,150.34 for R&T East White Earth Rural Distribution TO 51A for returning funding that wasn't expected for the observation close out.

Brostuen moved to approve MCWRD System I – Spring Creek Expansion TO 50A engineering task order amendment #2 for -\$7,594.39 and R&T East White Earth Rural Distribution TO 51A engineering task order amendment #2 for -\$16,150.34 for returning funding that wasn't expected for the observation close out, seconded by Haake.

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan
Nay: 0
Carried: 10-0

MCWRD System I Expansion Part II - TO 68A

McGruder presented an increase engineering task order amendment #1 for \$75,000.00 for the MCWRD System I Expansion Part II TO 68A for adding an additional 7 miles and 14 users.

Haake moved to approve MCWRD System I Expansion Part II TO 68A engineering task order amendment #1 for \$75,000.00 for adding an additional 7 miles and 14 users, seconded by Anderson.

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan
Nay: 0
Carried: 10-0

Williston WTP Expansion - TO 70

Madsen requested to reopen Williston WTP Expansion TO 70. **Brostuen moved to reopen Williston WTP Expansion TO 70, seconded by Rust.**

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan
Nay: 0
Carried: 10-0

MCWRD Spring Creek Expansion Invoices for Payment

McGruder reported that the MCWRD Spring Creek Expansion invoices for engineering and construction for the month are \$243,030.33. The amount has been approved by the MCWRD board and County Commission. **Haake moved to approve the invoices for payment, seconded by Anderson.**

Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan
Nay: 0
Carried: 10-0

SWC Grant Payment Request

SWC \$22M grant monthly request 20-06172021 was presented to the board for their approval. **Koeser moved to approve the SWC grant request, seconded by Haake.**


Aye: Anderson, Beard, Bickler, Brandt, Brostuen, Haake, Koeser, Novak, Rust, and Owan
Nay: 0
Carried: 10-0

Rust moved to adjourn, Koeser seconded.

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Char Imsland, Secretary