

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office March 18, 2021**

Attendees

Members Present: Doug Anderson, Raoul Brandt, Chris Brostuen, Ellis Haake, Ward Koeser, Richard Liesener, Larry Novak, Gary Rust, and Mark Owan

Others Present: Tami Madsen (WAWSA), Colleen Cannon (WAWSA), Charnelle Imsland (WAWSA), Kim Schilke (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Corey Chorne (AE2S), Jeff Shaffer (MCWRD), Julius Wakan (MCWRD), Grace Demars (City of Watford City), Tom Klabunde (Moore Engineering), Dave Bell (City of Williston), Craig Haskins (R&T Water), Ben Clarys (NWRWD), Liz Suhr (R&T Water) via video, Dean (R&T) via video, and Tami Norgard (Vogel) via video.

Chairman Owan announced that Vawnita Best has resigned from her chair as a McKenzie County Rural Water District Representative on the WAWSA board.

Meeting Called to Order

Chairman Owan called the meeting to order at 9:00 am.

Approval of Agenda

Owan presented the agenda for approval. Madsen asked to add item #4 Alexander Tower under the Executive Director's report to the agenda. **Novak moved to approve the agenda with the changes, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE

Approval of the Minutes

Minutes of the February 18, 2021 board meeting were presented for approval. **Koeser moved to approve the minutes as presented, seconded by Brostuen.**

AYE: Anderson, Brandt, Brostuen, Haake, Koeser, Liesener, Novak, Rust, and Owan

NAY: 0

CARRIED: 9-0

Financial Reports

The February Domestic financial reports and the February Industrial financial reports were presented to the board for their consideration and discussion. **Anderson moved to approve the financial reports as presented, seconded by Haake.**

AYE: Anderson, Brandt, Brostuen, Haake, Koeser, Liesener, Novak, Rust, and Owan

NAY: 0

CARRIED: 9-0

Madsen presented the board with the February capital accounting report.

Tami Norgard with Vogel Law presented legal updates regarding Castle Oilfield. She reported that WAWSA has a collection action against Castle Oilfield Services and the owner Jason Pahl, and that Castle has counter claimed against WAWSA.

Executive Director Report

Madsen gave a monthly update on the WAWSA system operations.

Madsen reported that she has been tracking House Bill 1020 in the Legislative session. If the Bill passes, she will come back to the Board to ask for approval for the Phase VII projects.

Madsen reported that due to the extremely cold temperatures, several ARV's froze and broke and have had to be replaced.

Madsen also reported that a company has spilled 2 different times at the Indian Hills and Watford City depots. The company has cleaned up the spills both times to our satisfaction.

Madsen reported that she has been working with the Ray WTP budget committee to create a budget for the Ray WTP and will have a 6-month budget check-in to re-evaluate the budget outcomes for the 2021 budget.

Alexander Water Tower

Larry Novak requested. on behalf of the City of Alexander fire district asking to add another antenna to the Alexander Water Tower to allow Watford City to trip the emergency siren in case of an emergency. **Anderson moved to approve the addition of another antenna to the Alexander Water Tower, seconded by Rust.**

AYE: Anderson, Brandt, Brostuen, Haake, Koeser, Liesener, Novak, Rust, and Owan

NAY: 0

CARRIED: 9-0

Ward Koeser left the meeting at 9:47 am.

Moore Engineering Reports

Tom Klabunde with Moore Engineering presented to the board the 2021 Engineering Rate Schedule. **Brostuen moved to approve the 2021 Engineering Rate Schedule, seconded by Haake.**

AYE: Anderson, Brandt, Brostuen, Brostuen voting for Koeser, Haake, Liesener, Novak, Rust, and Owan

NAY: 0

CARRIED: 9-0

29 Mile Project Update

Klabunde recommended awarding the 29 Mile Project to low bidder Carstensen Contracting Inc. for the amount of \$8,497,280.00. **Haake moved to award the 29 Mile project to low bidder Carstensen Contracting Inc. for the amount of \$8,497,280.00, seconded by Rust.**

AYE: Anderson, Brandt, Brostuen, Brostuen voting for Koeser, Haake, Liesener, Novak, Rust, and Owan

NAY: 0

CARRIED: 9-0

Klabunde presented to the board Engineering Amendment #2 for Construction and Engineering services for the 29 Mile project. **Haake moved to approve Engineering Amendment #2 for Construction and Engineering services for the 29 Mile project, seconded by Brostuen.**

AYE: Anderson, Brandt, Brostuen, Brostuen voting for Koeser, Haake, Liesener, Novak, Rust, and Owan

NAY: 0

CARRIED: 9-0

AE2S Reports

McGruder presented the board with project updates.

East White Earth Rural Distribution Alternate - TO 63

McGruder presented a Carstensen Contracting Inc increase change order # 1 for changes in unit pricing due to extended award timing and change in lump sum price for line-item E.1 due to Contractor mistake at bid time for \$115,300.59.

West White Earth Rural Distribution Alternate - TO 64

McGruder presented a Carstensen Contracting Inc increase change order # 1 for changes in unit pricing due to extended award timing for \$33,588.24.

North 200 K Rural Distribution - TO 69

McGruder presented a Carstensen Contracting Inc increase change order # 2 for changes in unit pricing due to extended award timing for \$34,044.80.

Rust moved to approve East White Earth Rural Distribution Alternate - TO 63 change order # 1 for \$115,300.59, West White Earth Rural Distribution Alternate - TO 64 change order # 1 for \$33,588.24, and North 200 K Rural Distribution - TO 69 change order #2 for \$34,044.80, seconded by Haake.

AYE: Anderson, Brandt, Brostuen, Brostuen voting for Koeser, Haake, Liesener, Novak, Rust, and Owan
NAY: 0
CARRIED: 9-0

Ward Koeser returned to the meeting at 10:11 am.

MCWRD Spring Creek Expansion Invoices for Payment

McGruder reported that the MCWRD Spring Creek Expansion invoices for engineering and construction for this month are \$11,005.54. The amount has been approved by the MCWRD board and county commission board. **Haake moved to approve the invoices for payment, seconded by Novak.**

AYE: Anderson, Brandt, Brostuen, Haake, Koeser, Liesener, Novak, Rust, and Owan
NAY: 0
CARRIED: 9-0

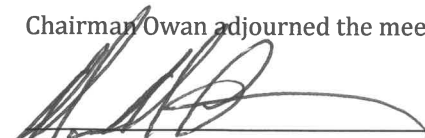
SWC Grant Payment Request

SWC \$14.5M grant monthly request 17-031821 was presented to the board for their approval. **Rust moved to approve the SWC grant request, seconded by Anderson.**


AYE: Anderson, Brandt, Brostuen, Haake, Koeser, Liesener, Novak, Rust, and Owan
NAY: 0
CARRIED: 9-0

Rust moved to adjourn; Koeser seconded.

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Colleen Cannon, Secretary