

**Western Area Water Supply Authority  
Board of Directors Meeting Minutes  
WAWSA Office September 17, 2020**

**Attendees**

Members Present: Doug Anderson, Kent Bickler (R&T alternate), Chris Brostuen, Ellis Haake, Ward Koeser, Larry Novak, and Gary Rust.

Members Present via phone or video: Vawnita Best and Raoul Brandt.

Members Absent: Richard Liesener and Mark Owan.

Others Present: Tami Madsen (WAWSA), Kim Schilke (WAWSA), Weston McGruder (AE2S), Cory Chorne (AE2S), Tom Klabunde (Moore Engineering), Dave Bell (City of Williston), Kenny Bergstrom (City of Williston), Jeff Shaffer (MCWRD) via video and Grace Demars (City of Watford City) via video, Drew Poeckes (WDW) and Jacob Monson (WAWSA).

**Meeting Called to Order**

Vice-Chairman Brostuen called the meeting to order at 9:00 am.

**Approval of Agenda**

Brostuen presented the agenda for approval. Madsen had one additional item for the agenda, under the Executive Director's report item #5 Condemnation Request. **Rust moved to approve the agenda with the addition, Koeser seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

Minutes of the August 20, 2020 board meeting were presented for approval. **Haake moved to approve the minutes as presented, Anderson seconded.**

AYE: Haake, Haake voting for Owan, Novak, Koeser, Bickler, Rust, Anderson, Best, Brandt, Brostuen

NAY: 0

CARRIED: 10-0

**Financial Report**

The August General financial reports and the August Industrial financial reports were presented to the Board for their consideration and discussion. **Koeser moved to approve the financial reports as presented, Haake seconded.**

AYE: Haake, Haake voting for Owan, Novak, Koeser, Bickler, Rust, Anderson, Best, Brandt, Brostuen

NAY: 0

CARRIED: 10-0

**Executive Director Report**

Madsen gave a monthly update on the WAWSA system operations. She reported that some frac water is being sold off of the WC bypass and there is the potential for another maintenance connection on the north side of the system.

The SWC has not approved any projects. The Bank of North Dakota has deferred the loans until January 2021.

**Heating Water RFP**

Madsen informed the Board that there has been some interest to heat water at the WAWSA depots. The companies that

have shown interest are established companies and WAWSA would not be investing any money in the heating of the water. Madsen requested that WAWSA publish a request for proposals for heating water at the depots. The heated water would be at a dedicated lane and must have DEQ approval. **Rust made a motion to approve the publishing the RFP for heating water at the depots, Haake seconded.**

AYE: Haake, Haake voting for Owan, Novak, Koeser, Bickler, Rust, Anderson, Best, Brandt, Brostuen  
NAY: 0  
CARRIED: 10-0

### **Board Training**

In October of 2019, the Board approved having Great Plains Benefits Group conduct a Board of Directors training that was to take place last fall. The training would be about 6 to 8 hours. However, because of COVID the training has not taken place. Madsen asked for the Board's direction on how they would like to proceed with the scheduled training; try to schedule a date for the training or terminate the contract. WAWSA has made a \$4,950.00 deposit on the training which may not be refundable. After some discussion **Novak made a motion to authorize Madsen to investigate the termination of the contract, Koeser seconded.**

AYE: Haake, Haake voting for Owan, Novak, Koeser, Bickler, Rust, Anderson, Best, Brandt, Brostuen  
NAY: 0  
CARRIED: 10-0

### **Condemnation Request**

Madsen presented to the Board a list of the individuals on the Spring Creek Project who will not sign an easement for the rural water pipeline. She asked for the Board to approve beginning condemnation proceedings on Marmon S ½ 24-148-00, Ambjor SE ¼ 3-148-99, and Stenehjem Holdings LLC Lot 1,2 & 3 3-148-99. **Koeser made a motion authorizing condemnation proceeding on the properties listed above, Rust seconded.**

AYE: Haake, Haake voting for Owan, Novak, Koeser, Bickler, Rust, Anderson, Best, Brandt, Brostuen  
NAY: 0  
CARRIED: 10-0

### **Project Updates**

McGruder presented a current water demand report, the August capital accounting, and project updates.

### **Williston Regional WTP**

McGruder presented American General Contractors change order #6 for \$41,730.17 for RCO#12 REVISED-installation of 4" drain line from grit basin to sludge basin \$10,744; RCO#31-Installation of 4-ton mini split AC unit \$11,393; RCO#32-Concrete crack repair at 61.37/LF for 41 LF \$2,516.17; RCO#33-Installation of upper shaft and sprocket on bucket elevator \$17,077 to the Board for their approval. **Koeser made a motion to approve change order #6 for American General Contractors, Haake seconded.**

AYE: Haake, Haake voting for Owan, Novak, Koeser, Bickler, Rust, Anderson, Best, Brandt, Brostuen  
NAY: 0  
CARRIED: 10-0

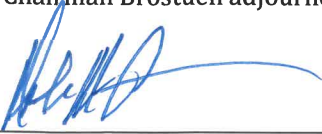
### **SWC Grant Requests**

SWC \$20M Grant monthly request #36-09172020 and SWC \$5,476K monthly request #11-09172020 were presented to the Board for their approval. **Rust moved to approve the SWC grant requests, Novak seconded.**

AYE: Haake, Haake voting for Owan, Novak, Koeser, Bickler, Rust, Anderson, Best, Brandt, Brostuen  
NAY: 0  
CARRIED: 10-0

**Rust moved to adjourn; Koeser seconded.**

Vice Chairman Brostuen adjourned the meeting.



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Mark Owan, Chairman



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Kim Schilke, Secretary