

**Western Area Water Supply Authority  
Board of Directors Meeting Minutes  
WAWSA Office March 19, 2020**

*Considering the current concerns about the COVID-19 and public meetings, the WAWSA board meeting for March 19, 2020 was condensed to address only time-sensitive action items. Project updates (AE2S and Moore), legal updates (Vogel), system updates, and general items have been removed and postponed until the next board meeting. While this was still a public meeting and was open for public attendance, the Board attendance was available by teleconferencing.*

**Attendees**

Members Present: Ellis Haake, Ward Koeser and Mark Owan

Members Present via phone: Doug Anderson, Vawnita Best, Raoul Brandt, Rick Liesener, Larry Novak, Gary Rust

Members Absent: Chris Brostuen

Others Present: Kim Schilke (WAWSA), Tami Madsen (WAWSA), Weston McGruder (AE2S)

**Meeting Called to Order**

Chairman Owan called the meeting to order at 9:00 am.

**Approval of Agenda**

Owan presented the agenda for approval. **Koeser moved to approve the agenda, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

Minutes of the February 20, 2020 board meeting, the March 4, 2020, special board meeting and March 12, 2020, Executive Committee meeting were presented for approval. **Haake moved to approve all the minutes presented, Liesener seconded.**

AYE: Haake, Koeser, Koeser voting for Brostuen, Best, Liesener, Brandt, Anderson, Rust, Novak, Owan

NAY: 0

CARRIED: 10-0

**Financial Report**

The February General financial reports and the February Industrial financial reports were presented to the Board for their consideration and discussion. **Rust moved to approve the financial reports as presented, Haake seconded.**

AYE: Haake, Koeser, Koeser voting for Brostuen, Best, Liesener, Brandt, Anderson, Rust, Novak, Owan

NAY: 0

CARRIED: 10-0

**Employee Compensation**

Owan made a recommendation to the Board that the Executive Director's annual salary be \$172,500.00. Tami Madsen was hired as the Executive Director on March 5, 2020. **Koeser made a motion to approve Tami Madsen's annual salary of \$172,500.00 as Executive Director, Best seconded.**

AYE: Haake, Koeser, Koeser voting for Brostuen, Best, Liesener, Brandt, Anderson, Rust, Novak, Owan

NAY: 0

CARRIED: 10-0

### MCWRD System I Part II – Spring Creek

McGruder presented Carstensen's balancing change order for \$259,425.52 to adjust the contract quantities to reflect the current as-built quantities to the Board for their approval. **Koeser made a motion to approve the balancing change order, Haake seconded.**

AYE: Haake, Koeser, Koeser voting for Brostuen, Best, Liesener, Brandt, Anderson, Rust, Novak, Owan  
NAY: 0  
CARRIED: 10-0

### NWRWD 200K North Rural Distribution System – Trans Main

McGruder presented Carstensen's balancing change order for \$29,314.04 to adjust the contract quantities to reflect the as-built quantities instead of the bid quantities to the Board for their approval. **Haake moved to approve the balancing change order, Rust seconded.**

AYE: Haake, Koeser, Koeser voting for Brostuen, Best, Liesener, Brandt, Anderson, Rust, Novak, Owan  
NAY: 0  
CARRIED: 10-0

### Williston Regional WTP Pretreatment – Part III

McGruder presented the American General Contractor's change order #4 for \$10,597.00 for the cost for the delivery of a new magavac system, removal of the existing, and labor and equipment to install the new system. The existing mega vac was damaged during a startup operation by the mfg. Instead of repairing the existing articulating system, mfg. offered to provide replacement parts and upgrade the system to the current telescoping design. This ensures matching systems in both trains of the pretreatment facility. **Koeser made a motion to approve change order #4, Haake seconded.**

AYE: Haake, Koeser, Koeser voting for Brostuen, Best, Liesener, Brandt, Anderson, Rust, Novak, Owan  
NAY: 0  
CARRIED: 10-0

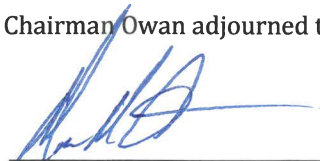
### SWC Grant Requests

SWC \$20M Grant monthly request #30-3192020 and SWC \$5,476K monthly request #5-3192020 were presented to the Board for their approval. **Haake moved to approve the SWC grant requests, Rust seconded.**

AYE: Haake, Koeser, Koeser voting for Brostuen, Best, Liesener, Brandt, Anderson, Rust, Novak, Owan  
NAY: 0  
CARRIED: 10-0

**Rust moved to adjourn; Haake seconded.**

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Kim Schilke, Secretary