

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office January 16, 2020**

Attendees

Members Present: Doug Anderson, Raoul Brandt, Chris Brostuen, Ellis Haake, Ward Koeser, Richard Liesener, Larry Novak, Mark Owan

Members Absent: Vawnta Best, Gary Rust

Others Present: Kim Schilke (WAWSA), Weston McGruder (AE2S), Dustin Schultz (AE2S), Craig Haskins (R & T), Ben Clarys (NWRWD), Chris Barke (WAWSA), Jeff Shaffer (MCWRD), Grace Demars (Watford City), Kent Ritterman (Moore Engineering), Kenny Bergstrom (City of Williston) and Dave Bell (City of Williston).

Meeting Called to Order

Chairman Owan called the meeting to order at 9:00 am.

Approval of Agenda

Owan presented the agenda for approval. **Brostuen moved to approve the agenda, Haake seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan

NAY: 0

CARRIED: 10-0

Board Reorganization

Vice-Chairman Brostuen called for nominations for the position of Board Chairman. **Koeser moved and Haake seconded to nominate Mark Owan for Chairman. Novak made a motion that nominations cease and suspend the rules and cast a unanimous ballot for Mark Owan, Haake seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen,

NAY: 0

CARRIED: 9-0

ABSTAINED: Owan

Owan called for nominations for the position of Vice-Chairman. **Haake moved and Anderson seconded to nominate Chris Brostuen for Vice-Chairman. Novak made a motion that nominations cease and suspend the rules and cast a unanimous ballot for Chris Brostuen, Haake seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan

NAY: 0

CARRIED: 10-0

Owan called for nominations for the position of Secretary-Treasurer. **Anderson moved and Koeser seconded to nominate Kim Schilke for Secretary-Treasurer. Novak made a motion that nominations cease and suspend the rules and cast a unanimous ballot for Chris Brostuen, Haake seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan

NAY: 0

CARRIED: 10-0

Executive Committee

Owan asked for volunteers to be on the Executive Committee. Liesener and Brostuen volunteered. **Novak made a motion to appoint Owan, Liesener, and Brostuen to the Executive Committee, Haake seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan

NAY: 0

CARRIED: 10-0

Executive Director Search Committee

Owan asked for volunteers to be on the Executive Director search committee. Haake, Brandt, and Brostuen volunteered.

Novak made a motion to appoint Owan, Haake, Brandt, and Brostuen to the Executive Director search committee, Anderson seconded.

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan

NAY: 0

CARRIED: 10-0

Approval of the Minutes

Minutes of the December 19, 2019 board meeting were presented for approval. **Koeser moved to approve the minutes, Liesener seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan

NAY: 0

CARRIED: 10-0

Financial Report

The December General financial reports and the December Industrial financial reports were presented to the board for their consideration and discussion. **Brostuen moved to approve the financial reports as presented, Liesener seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan

NAY: 0

CARRIED: 10-0

System Updates

Owan gave an update on the system. Madsen reported on a line strike that resulted in some MCWRD customers being without water for about 36 hours. Chorne will present a report at the January meeting on the Ray High Point repairs.

The SWC met on December 6th and WAWSA's request for the \$3M grant to be moved from Phase 4 projects to Phase 5 was tabled. WAWSA will present the request again at the February SWC meeting.

Madsen and Chorne will be meeting with the Governor and Lt. Governor in January and the NDIC in February.

Member Weighted Voting

As per the WAWSA Bylaws beginning on January 1, 2017, and every three years thereafter the Average Annual Water Volume shall be determined and the number of additional votes of each Appointed Director recalculated. Each director receives one vote plus the additional votes. The new votes per member entity are BDW 3 votes (1.5 votes per director), City of Williston 16 votes (8 votes per director), R & T 5 votes (2.5 votes per director), MCWRD 7 votes

(3.5 votes per director) and WRWD 4 votes (2 votes per director) for a total of 35 votes. **Koeser moved to approve the new director votes, Brostuen seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan
NAY: 0
CARRIED: 10-0

Industrial Rates for 2020

Owan presented the industrial rate increases proposed by the Industrial Rate Committee. The increases would go into effect on February 1st or the renewal date of a contract. **Novak moved to approve the rate increases, Koeser seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan
NAY: 0
CARRIED: 10-0

Disposal of Vehicles

Chris Barke addressed the board about selling two vehicles that not no longer needed. The vehicles will be advertised for sale. **Koeser made a motion to approve the sale of the two vehicles, Anderson seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan
NAY: 0
CARRIED: 10-0

Project Updates

McGruder presented a current water demand report and the December capital accounting.

McGruder gave the current project updates.

NWRWD 29 Mile

Ritterman gave an update on the 29 Mile project. Final routing is being determined.

SWC Grant Requests

SWC \$20M Grant monthly request #28-1162020 and SWC \$5,476K monthly request #3-1162020 were presented to the board for their approval. **Liesener moved to approve the SWC grant requests, Haake seconded.**

AYE: Haake, Novak, Novak voting for Best, Brandt, Koeser, Anderson, Anderson voting for Rust, Liesener, Brostuen, Owan
NAY: 0
CARRIED: 10-0

Brostuen moved to adjourn; Koeser seconded.

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Kim Schilke, Secretary