

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office July 18, 2019**

**Attendees**

Members Present: Doug Anderson, Raoul Brandt, Vawnita Best, Chris Brostuen, Ellis Haake, Ward Koeser, Mark Owan, and Gary Rust.

Members Absent: Richard Liesener and Larry Novak.

Others Present: Curtis Wilson (via video call) (WAWSA), Kim Schilke (WAWSA), Dustin Schultz (AE2S), Cory Chorne (AE2S), Tami Madsen (WAWSA), Sabrina Sims (WAWSA), Craig Haskins (R & T), Jeff Shaffer (MCWRD), Rich Slagle (Moore Engineering), Kevin Bucholz (Moore Engineering).

**Meeting Called to Order**

Chairman Owan called the meeting to order at 9:00am.

**Approval of Agenda**

The agenda was presented for approval. **Koeser moved to approve the agenda as presented, Brostuen seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

Minutes of the June 27, 2019 board meeting were presented for approval. **Haake moved to approve the minutes as presented, Rust seconded.**

AYE: Haake, Brandt, Koeser, Anderson, Rust, Brostuen, Best and Owan.

NAY: 0

CARRIED: 8-0

**Financial Report**

The June General financial reports and the June Industrial financial reports were presented for consideration and discussion. **Rust moved to approve the financial reports as presented, Haake seconded.**

AYE: Haake, Brandt, Koeser, Anderson, Rust, Brostuen, Best and Owan.

NAY: 0

CARRIED: 8-0

**System Updates**

Wilson gave updates to the system. He reported on a break on the new 20" line south of Indian Hills that has been repaired by BEK. He reported that industrial sales have been slow however reports are that sales should be picking up in August.

**NDIC Report**

WAWSA was not on the agenda for the July NDIC meeting, however Karlene Fine was given the authority to approve the invoices for the Watford City ground water line replacement.

**Industrial Sales Report**

Wilson reported the industrial sales for June were \$1,289,769.00.

### **WAWSA/NWRWD/Trenton Tripartite Agreement**

Trenton requested water from WAWSA. The Water Supply Agreement between WAWSA, NWRWD and Trenton would allow Trenton to purchase WAWSA water with the understanding that Trenton would be purchasing the water from NWRWD. WAWSA will charge NWRWD the City of Williston water rate of \$1.82/1000 and NWRWD will upcharge the cost of the water a percentage to Trenton. **Rust made a motion to approve the Water Supply Agreement between WAWSA, NWRWD and Trenton, Haake seconded.**

AYE: Haake, Brandt, Koeser, Anderson, Rust, Brostuen, Best and Owan.  
NAY: 0  
CARRIED: 8-0

### **BEK Construction**

Schilke present BEK Construction's pay request #3 in the amount of \$94,076.55 for work on the 2018 Transmission Main Improvements project for the board's approval as well as Change Order #2 in the amount of \$12,250.00 for bollards to the board for their approval. **Koeser made a motion to approve the pay request and change order for BEK Construction, Brostuen seconded.**

AYE: Haake, Brandt, Koeser, Anderson, Rust, Brostuen, Best and Owan.  
NAY: 0  
CARRIED: 8-0

### **Employee Compensation**

Second quarter employee bonus evaluations have taken place. Chairman Owan recommended a 10% 2<sup>nd</sup> quarter bonus for Executive Director Curtis Wilson. **Haake moved to give Wilson a 10% 2nd quarter bonus based on Chairman Owan's recommendation, Rust seconded.**

AYE: Haake, Brandt, Koeser, Anderson, Rust, Brostuen, Best and Owan.  
NAY: 0  
CARRIED: 8-0

### **Project Updates**

Schultz presented a current water demand report and the capital accounting for June.

### **Stanley Highpoint Pump Station Facility Improvement**

Schultz presented the Certificate of Substantial Completion and the Final Inspection and Acceptance for Swanberg Construction, Inc. for the Stanley Highpoint Pump Station Facility Improvements. **Rust made a motion to accept the Certificate of Substantial Completion and the Final Inspection and Acceptance, Haake seconded.**

AYE: Haake, Brandt, Koeser, Anderson, Rust, Brostuen, Best and Owan.  
NAY: 0  
CARRIED: 8-0

### **Williston Regional WTP Pretreatment Part III**

Schultz presented American General Contractors Change Order #1 for the cost of storage for plate settlers in the amount of \$4,580.00 to the board for their approval. **Koeser made a motion to approve Change Order #1, Brostuen seconded.**

AYE: Haake, Brandt, Koeser, Anderson, Rust, Brostuen, Best and Owan.  
NAY: 0  
CARRIED: 8-0

Brostuen left meeting a 10:00am

**SWC Grant Requests**

The SWC \$20M Grant monthly request #21-071819 was presented to the board for their approval. **Koeser moved to approve the SWC grant requests, Rust seconded.**

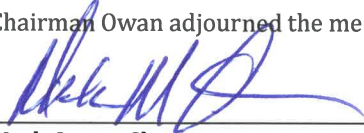
AYE: Haake, Brandt, Koeser, Anderson, Rust, Best and Owan.

NAY: 0

CARRIED: 7-0

**Rust moved to adjourn; Haake seconded.**

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Kim Schilke, Secretary