

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office May 16, 2019**

Attendees

Members Present: Raoul Brandt, Ellis Haake, Ward Koeser, Mark Owan, Larry Novak and Gary Rust.

Members Absent: Chris Brostuen, Richard Liesener and Gene Veeder.

Others Present: Curtis Wilson (WAWSA), Tami Madsen (WAWSA), Tracey Gerhardt (WAWSA), Dustin Schultz (AE2S), Cory Chorne (AE2S), Seth Thompson (Vogel Law Firm), Jason Slater (WAWSA), Chris Barke (WAWSA), Ben Clarys (NWRWD), Liz Suhr (R & T), Jeff Shaffer (MCWRD), Jill Helmuth (MCWRD), Ralph Reddell (Hott H2O), Kent Ritterman (Moore Engineering), Kevin Bucholz (Moore Engineering), Kenny Bergstrom (City of Williston) and Dave Bell (City of Williston).

Meeting Called to Order

Chairman Owan called the meeting to order at 9:00am.

Wilson introduced WAWSA's new COO, Tami Madsen.

Approval of Agenda

The agenda was presented for approval. **Novak moved to approve the agenda, Rust seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the April 18, 2019 board meeting were presented for approval. **Haake moved to approve the minutes as presented, Koeser seconded.**

AYE: Novak (also voting for Veeder), Haake, Brandt (also voting for Liesener), Koeser (also voting for Brostuen), Rust and Owan.

NAY: 0

CARRIED: 9-0

Financial Report

The April General financial reports and the April Industrial financial reports were presented for consideration and discussion. **Haake moved to approve the financial reports as presented, Rust seconded.**

AYE: Novak (also voting for Veeder), Haake, Brandt (also voting for Liesener), Koeser (also voting for Brostuen), Rust and Owan.

NAY: 0

CARRIED: 9-0

NDIC Industrial Reimbursement

NDIC reimbursement request for \$992,518.05 for upgrades to the Alexander and Indian Hills pumps and upsizing 3 miles of pipe and construction on the Watford City ground water line replacement was presented for the board to approve. The reimbursement request will be presented to the NDIC for approval to be reimburse from the industrial account. **Rust made a motion to approve the request, Koeser seconded.**

AYE: Novak (also voting for Veeder), Haake, Brandt (also voting for Liesener), Koeser (also voting for Brostuen), Rust and Owan.

NAY: 0

CARRIED: 9-0

System Updates

Wilson gave a system update. He reported on a spill at the Indian Hills depot of insecticide that was contained. The party left the site and will be assessed the \$5,000.00 fine plus cleanup cost. He also reported on a line strike during construction on the 16" line in McKenzie County due to incorrect line locating information.

Industrial Sales Report

Wilson reported the industrial sales for April were \$1,172,385.00.

McKenzie County Building Lease

The building lease will be signed by McKenzie County at their next meeting. Once the 25-year lease is executed WAWSA will pay McKenzie County \$500,000.00 as pre-paid rent with an additional \$250,000.00 due upon occupancy.

June WAWSA Board Meeting

The June 20th board meeting falls on the same date as the NDIC meeting; the June meeting will be moved to Thursday June 27th.

Fencing

Chris Barke reported on bids he has received for fencing at the Indian Hills reservoir, Stanley High Point reservoir and the East pump station. The fences will be 6-foot chain link with three strands of barbed wire and 20-foot gates. Barke recommended Dakota Fence. **Rust made a motion to have Dakota Fence install the fencing, Haake seconded.**

AYE: Novak (also voting for Veeder), Haake, Brandt (also voting for Liesener), Koeser (also voting for Brostuen), Rust and Owan.

NAY: 0

CARRIED: 9-0

Legal Updates

Seth Thompson relayed to the board legal items he is working on. The Operations Policy Revisions were presented for the board approval. **Koeser made a motion to approve the revised Operations Policy, Haake seconded.**

AYE: Novak (also voting for Veeder), Haake, Brandt (also voting for Liesener), Koeser (also voting for Brostuen), Rust and Owan.

NAY: 0

CARRIED: 9-0

Project Updates

Schultz presented a current water demand report and the capital accounting for April.

2018 Transmission Main Improvements

Schultz presented the board with BEK Consulting, LLC change order #1 in the amount of a deduct of (\$14,000.00) for the change in material cost to the board for their approval. **Koeser made a motion to approve change order #1, Rust seconded.**

AYE: Novak (also voting for Veeder), Haake, Brandt (also voting for Liesener), Koeser (also voting for Brostuen), Rust and Owan.

NAY: 0

CARRIED: 9-0

SWC Grant Requests

The SWC \$20M Grant monthly request #19-041819 were presented to the board for their approval. **Novak moved to approve the SWC grant requests, Haake seconded.**

AYE: Novak (also voting for Veeder), Haake, Brandt (also voting for Liesener), Koeser (also voting for Brostuen), Rust and Owan.

NAY: 0

CARRIED: 9-0

Rust moved to adjourn, Haake seconded.

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Kim Schilke, Secretary