

**Western Area Water Supply Authority
Executive Committee Meeting
October 15, 2018 WAWSA Office**

Attendees

Members Present: Chris Brostuen, Richard Liesener and Mark Owan.

Absent: Denton Zubke

Others Present: Curtis Wilson (WAWSA), Kim Schilke (WAWSA), Kent Reiersen (Crowley Fleck PLLP).

Meeting Called to Order

Chairman Owan called the meeting to order at 1:00pm.

The purpose of the Executive Committee meeting was to negotiate AE2S Engineering and Vogel Law Firm services contracts.

Engineering Services

Present for the engineering service contract negotiations were Brostuen, Liesener, Owan, Wilson, Schilke, Reiersen and representatives of AE2S: Charles Vein, Dustin Schultz, Brett Jochim, Gaddie Shawn and Jonathan Sickler (AE2S Legal Counsel).

The WAWSA board had requested that Moore/HDR Engineering be used in some compacity on the WAWSA projects. Vein inquired what level does the Moore/HDR team need to be involved in the projects. The executive committee and members of AE2S discussed various aspects that Moore/HDR could be involved. The Executive Committee's recommendation to the full WAWSA board will be that AE2S will remain the primary engineering firm with Moore/HDR being involved as subcontractors.

AE2S will present a three-year contract to the WAWSA board for their review at the October board meeting.

At 2:45pm AE2S representatives left the meeting.

Legal Services

3:00pm the Executive Committee addressed the legal contract with Vogel Law Firm. Present for this discussion was Brostuen, Liesener, Owan, Wilson, Schilke and Reiersen.

Liesener made a motion to enter in to executive session to discuss the Vogel Law Firm contract, Brostuen seconded.

Motion Carried.

3:10pm Executive Committee entered executive session.

3:55 pm Brostuen made a motion to close the executive session and enter open session, Liesener seconded.

Motion Carried.

The only issue discussed in the closed executive session was the contract with Vogel Law Firm.

Liesener made a motion to recommend to the board that Executive Director Wilson and Kent Reiersen contact Tami Norgard with Vogel Law Firm concerning the contract condition that Tami Norgard recuse herself and have other counsel at Vogel Law Firm handle the WAWSA accounts and a Chinese wall be put in place to prevent conflict of interest, Brostuen seconded.

AYE: Brostuen, Liesener, Owan

NAY: 0

CARRIED: 3-0

Chairman Owan adjourned the meeting.



Chris Brostuen, Vice Chairman



Kim Schilke, Secretary