

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office  
Tuesday May 24, 2016**

**Attendees**

Members Present: Bert Anderson, Raoul Brandt, Chris Brostuen, Ellis Haake, Ward Koeser, Mark Owan and Gary Rust

Members Absent: Richard Liesener, Gene Veeder and Denton Zubke

Others Present: Jaret Wirtz (WAWSA), Kim Schilke (WAWSA), Todd Pokrzywinski (WAWSA), Jason Slater (WAWSA), Tami Norgard (Vogel Law Firm), Cory Chorne (AE2S), Dustin Schultz (AE2S), Liz Suhr (R & T Water), Kent Bickler (R & T Water), Ben Clarys (WRWD), Patrick McGarry (Bakken Asset Mngt.), Nathan Blackledge (Carstensen Contracting) and Burton Youngs (Hulsing & Assoc. Arch.).

**Meeting Called to Order**

Chairman Mark Owan called the meeting to order at 1:00 pm.

**Approval of Agenda**

The Agenda was presented for approval. **Brostuen moved to approve the agenda, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

Minutes of the April 27, 2016 board meeting were presented for approval. **Haake moved to approve the minutes as presented, Anderson seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

Minutes of the May 10, 2016 Executive Committee meeting were present for approval. **Brostuen moved to approve the minutes as presented, Anderson seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

**Financial Report**

The April financial reports were presented for consideration and discussion. **Rust moved to accept the financial reports as presented, Koeser seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

**BND Loan/SWC Grant Payment Requests**

The SWC \$39.5M Grant request 22-52416 in the amount of \$136,325.00, SWC \$60M Grant request 6-52416 in the amount of \$3,495,530.91 and BND loan request 3-52416 in the amount of \$2,000,000.00 were presented to the board for their approval. **Brostuen moved to approve the Grant and Loan requests for the SWC and BND, Haake seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

### NDIC Capital Reimbursement Request

Wirtz presented the board with the industrial capital improvements pay request in the amount of \$898.00. **Rust moved to approve the reimbursement request to NDIC, Brostuen seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

## Executive Director's Report

### System Updates & Industrial Sales Report

Wirtz gave a system update.

The industrial sales for April were \$806,388.00.

### \$10 Million Loan

Wirtz reported that there have been discussions with the WRWD and RTWSCA boards to take out \$5M loans each for a total of \$10M. All member entities will be responsible to repay the loans. Amendments to the member agreements will be drawn up with language guaranteeing members will be responsible for repayment of the loans.

### Office Building

Burton Youngs with Hulsing & Associates Architects gave a recommendation to award the office building remodel project to the low bidder 1<sup>st</sup> Dakota Enterprises with a low bid of \$1,929,000.00. This bid does not include the engineering fees, furniture, IT and signage. **Koeser made a motion to award the office building remodel without alternates to low bidder 1<sup>st</sup> Dakota Enterprises, Haake seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

## Project Updates

Chorne presented a current water demand report and the Capital Accounting Report.

Schultz presented the board with project updates.

### Williston WTP

Schultz presented PKG Change Order #22 in the amount of \$34,661.00 for a miscellaneous items requested by plant operators to the board for their approval. **Brostuen moved to approve Change Order #22, Anderson seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

### WRWD East Transmission Main Part 2 Water Tower

Schultz presented Muth Electric, Inc. Change Order #1 for a time extension due to the delays in the project resulting from the final plat issues and FAA ruling to the board for their approval. **Haake moved to approve Change Order #1, Rust seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

### **Blacktail Dam Rural Distribution Part 1**

Schultz presented Carstensen Contracting Change Order #2 in the amount of a \$58,899.04 for the installation of a 1-inch Dual PRV assembly to the board for their approval. **Koeser moved to approve Change Order #2, Rust seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

### **BDW Rural Distribution Part 1**

Schultz presented American General Contractors Change Order #3 in the amount of a \$7,122.70 to cover the additional coverage needed by AGC for their Builder's Risk Insurance to the board for their approval. **Brostuen moved to approve Change Order #3, Haake seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

### **Engineering Task Order Amendments**

Schultz presented Engineering Task Order Amendment #40a for the BDW South Crosby Rural Dist. in the amount of \$506,500.00. **Haake made a motion to approve the task order amendment #40a, Koeser seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

Schultz presented Engineering Task Order Amendment #43a for the R & T White Earth West Rural Dist. Part 1 Base in the amount of \$358,000.00. **Rust made a motion to approve the task order amendment #43a, Brostuen seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

Schultz presented Engineering Task Order Amendment #44a for the City of Ray Transmission Main in the amount of \$82,000.00. **Koeser made a motion to approve the task order amendment #44a, Haake seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

Schultz presented Engineering Task Order Amendment #45a for the R & T Tioga High Point to Tioga Transmission Main in the amount of \$173,000.00. **Brostuen made a motion to approve the task order amendment #45a, Anderson seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

Schultz presented Engineering Task Order Amendment #46a for the R & T Stanley High Point Reservoir to Stanley Transmission Main, Pump Station and Reservoir in the amount of \$703,000.00. **Anderson made a motion to approve the task order amendment #46a, Haake seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan

NAY: 0  
CARRIED: 7-0

### AE2S Engineering Amendment

Chorne presented Amendment #1 to the AE2S and WAWSA Agreement Between Owner and Engineer for Professional Services Task Order. The amendment extends the agreement to December 31, 2018. **Rust made a motion to approve the amendment to the task order extending the agreement to December 31, 2018, Koeser seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

### R & T Tioga Stand Tank & High Point Pumping Stations

Chorne noted that the low bidder for the R & T Tioga Stand Tank & High Point Pumping Stations, K&S Electric's bid was rejected as being non-responsive for not acknowledging the bid addendums and therefore gave a recommendation to award the R & T Tioga Stand Tank & High Point Pumping Stations to the second low bidder American General Contractors with a bid of \$823,000.00. **Koeser made a motion to award the R & T Tioga Stand Tank & High Point Pumping Stations to American General Contractors with a bid of \$823,000.00, Haake seconded.**


AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

### R & T Stanley High Point to Stanley Transmission Main

Chorne gave a recommendation to award the R & T Stanley High Point to Stanley Transmission Main to low bidder Carstensen Contracting, Inc. with a low bid of \$3,695,126.00. **Brostuen made a motion to award the R & T Stanley High Point to Stanley Transmission Main to low bidder Carstensen Contracting, Inc. with a low bid of \$3,695,126.00, Rust seconded.**

AYE: Brostuen, Rust, Anderson, Koeser, Brandt, Haake, Owan  
NAY: 0  
CARRIED: 7-0

Chairman Owan adjourned the meeting.

  
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Mark Owan, Chairman

  
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Kim Schilke, Secretary