

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office  
Wednesday March 16, 2016**

**Attendees**

Members Present: Raoul Brandt, Ellis Haake, Ward Koeser, Richard Liesener, Mark Owan, Gary Rust, Gene Veeder and Denton Zubke

Members Absent: Bert Anderson, Chris Brostuen

Others Present: Jaret Wirtz (WAWSA), Kim Schilke (WAWSA), Todd Pokrzywinski (WAWSA), Tami Norgard (Vogel Law Firm), Dustin Schultz (AE2S), Kent Bickler (R & T Water), Jeff Shaffer (MCWRD), Nathan Blackledge (Carstensen Contracting, Inc.)

**Meeting Called to Order**

Chairman Mark Owan called the meeting to order at 1:00 pm.

**Approval of Agenda**

The Agenda was presented for approval. **Liesener moved to approve the agenda, Koeser seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

Minutes of the February 24, 2016 board meeting were presented for approval. **Liesener moved to approve the minutes as presented, Haake seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan

NAY: 0

CARRIED: 8-0

**Financial Report**

The financial reports were presented for consideration and discussion. **Liesener moved to accept the financial reports as presented, Haake seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan

NAY: 0

CARRIED: 8-0

**BND Loan/SWC Grant Payment Requests**

The SWC \$39.5M Grant request 20-31616 in the amount of \$82,042.50 and a SWC \$60M Grant request 4-31616 in the amount of \$487,436.25, were presented to the board for their approval. **Rust moved to approve the pay requests for the SWC grants, Koeser seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan

NAY: 0

CARRIED: 8-0

**Executive Director's Report**

**System Updates & Industrial Sales Report**



Wirtz gave a system update. He reported about the leak on the 36" transmission line and that WBI will soon be boring under the Missouri River. The WBI bore will run parallel to our transmission line.

The industrial sales for February were \$805,577.00.

### **Project Prioritization**

A Phase V Project Prioritization list was given to the board with purposed project prioritization based on the amount of possible future funding. There was discussion on the amount of funding WAWSA should request for the 2017-2019 biennium. It was the board's suggestion to ask for \$60M; \$45M in grant and \$15M in loan.

### **\$10m Loan**

Wirtz discussed various options available for the additional \$10M loan needed for the 2015-2017 biennium funding.

### **2010 Baseline Sales**

A memorandum concerning the 2010 baseline sales deferment was sent out to the Members and Sub-members for their board's approval. Stanley, Crosby and Tioga have signed the memorandum.

### **Wastewater Sales Amendment**

WAWSA is still waiting on the cities of Ray and Williston to sign the Wastewater Sales Amendment.

### **Bill Drafts**

The board discussed the option of drafting bills for the next legislative session concerning WAWSA having bonding authority and decreasing the interest rate on NDGF and NDWRTF industrial loans.

### **Water Topics Overview Committee**

Wirtz reported that Chairman Owan presented at the ND Legislative Water Topics overview committee meeting held on March 7<sup>th</sup> and 8<sup>th</sup> in Bismarck, ND.

### **Board Meeting Dates**

Due to date conflicts with various state meetings; it was decided to change the remaining 2016 board meetings to the fourth Wednesday of the month with the exception of August, which will be on August 16<sup>th</sup>.

### **Staffing**

Wirtz requested the board's approval to hire two employees for the purpose of landowner relations and reclamation. **Rust made a motion to approve the hiring of two employees, Haake seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan

NAY: 0

CARRIED: 8-0

### **Project Updates**

Schultz presented a current water demand report and the Capital Accounting Report.

Schultz presented the board with project updates.

### **Williston WTP Phase 4**

Schultz presented PKG Contracting, Inc. Change Order #19 in the amount of \$196,203.00 for installation of pretreatment equipment, PKG Contracting, Inc. Change Order #20 in the amount of \$29,811.00 for the repair of a leak on the 30" existing



high service transmission line and PKG Contracting, Inc. Change Order #21 in the amount of \$124,777.00 for repair to the clear well baffle curtain to the board for their approval. **Veeder moved to approve Change Orders #19, #20 & #21, Haake seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan  
NAY: 0  
CARRIED: 8-0

#### **MCWRD East Transmission**

Schultz presented Merryman Excavation Change Order #7 in the amount of \$141,540.71 for removal of a abandoned 20" pipe and installation of a 8" pipe to the Continental meter vault to the board for their approval. **Zubke moved to approve Change Order #7, Rust seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan  
NAY: 0  
CARRIED: 8-0

#### **MCWRD Tobacco Gardens**

Schultz presented Murphy Pipe & Civil Change Order #1 to Alternate 1 in the amount of a \$75,315.62, Murphy Pipe & Civil Change Order #1 to Alternate 2 in the amount of a decrease of (\$2,130.75) and Murphy Pipe & Civil Change Order #1 to Alternate 3 in the amount of \$67,641.73 for the change in unit price for curb stops and meter pits to the board for their approval. **Zubke moved to approve the three change orders, Haake seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan  
NAY: 0  
CARRIED: 8-0

#### **Engineering Task Order Amendment**

Schultz presented engineering amendment #1 to Task Order #42 for MCWRD System 1 Part 1 Alternates 1, 2 and 3 in the amount of \$503,000.00. **Zubke moved to approve the amendment to Task Order #1, Veeder seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan  
NAY: 0  
CARRIED: 8-0

#### **Tioga Stand Pipe**

Wirtz reported that the City of Tioga would be willing to sell the stand pipe reservoir and site that they are not using to WAWSA. The cost of the stand pipe and site would be \$150,000.00. Tioga would like \$150,000.00 toward construction costs in lieu of cash. **Liesener made a motion to purchase the City of Tioga's stand pipe reservoir and site using \$150,000.00 in project construction as payment, Zubke seconded.**

AYE: Veeder, Brandt, Liesener, Rust, Koeser, Zubke, Haake, Owan  
NAY: 0  
CARRIED: 8-0

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Kim Schilke, Secretary