

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office
Wednesday February 24, 2016**

Attendees

Members Present: Bert Anderson, Raoul Brandt, Chris Brostuen, Ellis Haake, Mark Owan, Gene Veeder and Denton Zubke

Members Absent: Ward Koeser, Richard Liesener, Gary Rust

Others Present: Jaret Wirtz (WAWSA), Kim Schilke (WAWSA), Tami Norgard (Vogel Law Firm), Cory Chorne (AE2S), Dustin Schultz (AE2S), Steve Burian (AE2S), Kent Bickler (R & T Water), Jeff Shaffer (MCWRD), Eric Hager (Armstrong Water Solutions), Matthew Dautce (Armstrong Water Solutions), Rory Nelson (Governor's Office), Holden Russell (Savage/Ames Water Solution), Susan Bummer (Ambrose), Steve McCool (Ambrose) and Floyd Christian (Ambrose).

Meeting Called to Order

Chairman Mark Owan called the meeting to order at 1:00 pm.

Approval of Agenda

The Agenda was presented for approval. Item #13 under Project Updates was removed from the agenda. **Zubke moved to approve the agenda with the change, Brostuen seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the January 20, 2016 executive committee meeting and the January 20, 2016 board meeting were presented for approval. **Zubke made a motion to amend the January 20th board meeting minutes; the motion concerning the 2010 baseline sales to be retroactive to January 1, 2016, Veeder seconded. Zubke moved to approve the minutes for the January 20th executive committee meeting and the January 20th board meeting with the corrected motion, Anderson seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan

NAY: 0

CARRIED: 7-0

Financial Report

The financial reports were presented for consideration and discussion. **Brostuen moved to accept the financial reports as presented, Haake seconded.**

1:10pm Zubke left meeting.

AYE: Brostuen, Brandt, Veeder, Anderson, Haake, Owan

NAY: 0

CARRIED: 6-0

BND Loan/SWC Grant Payment Requests

The SWC \$39.5M Grant request 19-22416 in the amount of \$173,875.00, a SWC \$60M Grant request 3-22416 in the amount of \$241,065.76, and a BND loan request of \$2,000,000.00 were presented to the board for their approval. **Brostuen moved to approve the pay requests for the SWC grants and the BND loan, Veeder seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Haake, Owan

NAY: 0
CARRIED: 6-0

1:15pm Zubke rejoined meeting.

NDIC Capital Reimbursement Request

Wirtz presented the board with the industrial capital improvements pay request in the amount of \$41,150.00. The ND Industrial Commission has approved a reimbursement to WAWSA for \$41,500.00. The WAWSA board needs to approve the request. **Veeder moved to approve the reimbursement request to NDIC, Anderson seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan
NAY: 0
CARRIED: 7-0

Executive Director's Report

Land Owners

Susan Bummer, Steve McCloud and Floyd Christian, from Ambrose, addressed the board with their concerns about the pipeline that would be going across their property. They asked for the board to reconsider the location of the pipeline.

System Updates & Industrial Sales Report

Wirtz gave a system update. He reported about leak on the 36" transmission line. Wirtz reported on two employees who had been injured on the job.

The industrial sales for January were \$838,943.00.

NDIC Meeting

Wirtz informed the board that at the NDIC February 16th meeting; the NDIC approved an industrial rate schedule for direct connections based on volume commitments; this rate does not include depot water sales. This industrial rate schedule will be in effect for three months.

Legislative Water Topics Committee Meeting

Chairman Owan will be presenting at the March 7th and 8th Legislative Water Topics meeting.

2010 Baseline Sales

A memorandum concerning the 2010 baseline sales deferment will be sent out to the Members and Sub members for their board's approval.

WTP Video

The board was shown a new video about the Williston Water Treatment Plant. The video was created for promotional and educational purposes. It covers where the water comes from, the treatment process and how it gets from the river to the tap. The video can be accessed on the WAWSA website and Facebook page.

Project Prioritization

A Phase V Project Prioritization list was given to the board for their review.

MCWRD

The cities of Alexander and Arnegard are requesting water from WAWSA. They would be bulk water users of MCWRD.

Project Updates

Chorne presented a current water demand report and the Capital Accounting Report.

Chorne presented the board with project updates.

Williston WTP Pretreatment Part 2

Colstrip Electrical Change Order #1 in the amount of \$ 2,510.00 for security and surveillance cameras was presented to the board for the approval. **Brostuen moved to approve Change Order #1 in the amount of \$2,510.00, Haake seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan

NAY: 0

CARRIED: 7-0

Colstrip Electrical Change Order #2 in the amount of \$58,250.00 for the expansion of the chlorine feed was presented to the board. Chorne recommended to table Change Order #2 at this time. **Brostuen moved to table Change Order #2, Zubke seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan

NAY: 0

CARRIED: 7-0

Williston WTP Phase 4

PKG Contracting, Inc. Change Order #18 in the amount of \$485,880.00 for chlorine storage was presented to the board. Chorne recommended to table Change Order #18 at this time. **Haake moved to table Change Order #18, Zubke seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan

NAY: 0

CARRIED: 7-0

WRWD East Transmission Main Part 2

Chorne presented Engineering Task Order 25 amendment 25d in the amount of \$510,000.00. **Veeder moved to approve Task Order 25d, Brostuen seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan

NAY: 0

CARRIED: 7-0

WRWD BWD Distribution

Muth Electric Inc. Change Order #1 in the amount of \$5,208.00 to add a circuit was presented to the board for their approval. **Haake moved to approve Change Order #1 in the amount of \$5,208.00, Veeder seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan

NAY: 0

CARRIED: 7-0

North Tioga Rural Distribution

Chorne presented Engineering Task Order 27 amendment 27c in the amount of \$710,000.00. **Brostuen moved to approve Task Order 27c, Anderson seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan

NAY: 0
CARRIED: 7-0

WRWD Epping Distribution Part 1- Base

Chorne presented a Certificate of Substantial Completion for NW Construction, Inc. for work completed to provide water to users along 1806, in McKenzie Cty. **Zubke moved to approve the Certificate of Substantial Completion for NW Construction, Inc., Veeder seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan
NAY: 0
CARRIED: 7-0

R & T Stanley Distribution Part 1 Base and Pump Station

Chorne presented Engineering Task Order 32 amendment 32d in the amount of \$893,000.00. **Zubke moved to approve Task Order 32d, Haake seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan
NAY: 0
CARRIED: 7-0

WRWD/R&T Epping Part 1 Alternate 1 Rural Distribution

Chorne presented Engineering Task Order 38 amendment 38a in the amount of \$465,000.00. **Zubke moved to approve Task Order 38a, Anderson seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan
NAY: 0
CARRIED: 7-0

WRWD/R&T Epping Part 1 Alternate 2 Rural Distribution

Chorne presented Engineering Task Order 39 amendment 39a in the amount of \$180,000.00. **Brostuen moved to approve Task Order 39a, Zubke seconded.**

AYE: Brostuen, Brandt, Veeder, Anderson, Zubke, Haake, Owan
NAY: 0
CARRIED: 7-0

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Kim Schilke, Secretary