

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office  
Wednesday September 16, 2015**

**Attendees**

Members Present: Bert Anderson, Raoul Brandt, Ellis Haake, Ward Koeser, Richard Liesener (via phone), Mark Owan, Gary Rust, Gene Veeder, and Denton Zubke

Members Absent: Chris Brostuen

Others Present: Jaret Wirtz (WAWSA), Kim Schilke (WAWSA), Todd Pokrzywinski (WAWSA), Sanford Qvale (WAWSA), Nathan Kleyer (WAWSA), Tami Norgard (Vogel Law Firm), Cory Chorne (AE2S), Dustin Schultz (AE2S), Steve Burian (AE2S), Dave Bauer (WAWSA), Jeff Shaffer (MCWRD), Liz Suhr (R & T Water), Holden Russell (Ames Water Solutions), Tom Wheeler, Norm Hanson and Shane Hodenfield.

**Meeting Called to Order**

Chairman Mark Owan called the meeting to order at 1:00 pm.

**Approval of Agenda**

The Agenda was presented for approval. Item #11, R & T Water Supply PKG Change Order #9, under Project Updates was removed. **Rust moved to approve the agenda with the change, Ellis seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

Minutes of the August 19, 2015 board meeting were presented for approval. **Zubke moved to approve the minutes as presented, Koeser seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan

NAY: 0

CARRIED: 9-0

**Financial Report**

The financial reports were presented for consideration and discussion. **Haake moved to accept the financial reports as presented, Anderson seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan

NAY: 0

CARRIED: 9-0

**BND Loan/SWC Grant Payment Requests**

Lost phone contact with Liesener.

The Bank of North Dakota Payment Voucher 06-091615 in the amount of \$2,443,024.02 and SWC Grant request 14-091615 in the amount of \$2,089,181.80 for a total request of \$4,532,205.82 were presented to the board for their approval. **Rust moved to approve the pay requests in the amount of \$4,532,205.82, Koeser seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Owan

NAY: 0

CARRIED: 8-0

O & M pay requests for Engineering America and member true ups were presented for board approval. **Rust moved to approve the O & M pay requests, Veeder seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Owan

NAY: 0

CARRIED: 8-0

## Executive Director's Report

### Landowner Concerns

Norm Hanson, Shane Hodenfield and Tom Wheeler addressed the board concerning issues with appurtenance placement and easement issues.

2:00 pm Liesener joined meeting

### System Updates & Industrial Sales Report

Wirtz gave a system update. Wirtz reported that there was a large leak near the 13 mile corner on the 24" pipe that has been fixed. Wirtz reported on the industrial sales; August industrial sales were \$1,524,461.

### State Water Commission

Wirtz has had discussion with the State Water Commission regarding recommendation for additional funding. Approval will take place at the next State Water Commission meeting on October 6<sup>th</sup>.

### Office Building – Resolution Approving Purchase

Wirtz presented a resolution approving and authorizing the purchase of real estate from Baker Hughes Oil Field Operations, Inc. and appointing Mark Owan and Jaret Wirtz as authorized agents to sign the Purchase agreement, inspection report, the Title Insurance and other documents on behalf of WAWSA with respect to the acquisition of the Baker Hughes building. **Koeser made a motion to approve the resolution, Haake seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan

NAY: 0

CARRIED: 9-0

### Water Service to Williston New Airport

Water service to the new Williston Airport was discussed by the board.

## Project Updates

Chorne presented a current water demand report

Chorne presented the Capital Accounting Report.

Chorne presented the board with project updates.

### Williston WTP

PKG Change Order #15 in the amount of \$160,500.00 for concrete, pipe supports and process piping was presented to the board for their approval. **Zubke moved to approve Change Order #15 in the amount of \$160,500.00, Haake seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan  
NAY: 0  
CARRIED: 9-0

#### **WRWD East Expansion**

CBI Constructors Change Order #1 in the amount of \$120,607.00 for county permit delay was presented to the board for their approval. **Anderson moved to approve Change Order #1 in the amount of \$120,607.00, Koeser seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan  
NAY: 0  
CARRIED: 9-0

Rice Lake Change Order #2 in the amount of \$11,289.00 for increase in City of Williston Permit fee was presented to the board for their approval. **Veeder moved to approve Change Order #2 in the amount of \$11,289.00, Rust seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan  
NAY: 0  
CARRIED: 9-0

#### **WRWD Blacktail/BDW**

Carstensen Contracting Inc. Change Order #3 in the amount of \$38,186.00 for AMR installation was presented to the board for their approval. **Haake moved to approve Change Order #3 in the amount of \$38,186.00, Veeder seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan  
NAY: 0  
CARRIED: 9-0

American General Contractors, Inc. Change Order #2 in the amount of \$3,720.00 for hydro vac and county plan review was presented to the board for their approval. **Koeser moved to approve Change Order #3 in the amount of \$3,720.00, Anderson seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan  
NAY: 0  
CARRIED: 9-0

#### **WRWD Epping Distribution Part 1**

NW Construction, Inc. Change Order #2 for lack of easements and permits necessary for the construction in the amount of \$154,962.76 was presented to the board for their approval. **Zubke moved to approve Change Order #2 in the amount of \$154,962.76, Haake seconded.**

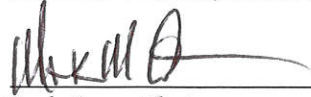
AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Owan  
OBSTAINED: Liesener (could not hear on phone)  
CARRIED: 8-0

#### **Williston WTP Pretreatment Part 2 Electrical**

Chorne gave a recommendation to award the Williston WTP Pretreatment Part 2 Electrical to low bidder Colstrip Electric, Inc. with a low bid of \$962,300.00. **Zubke made a motion to award the Williston WTP Pretreatment Part 2 Electrical to the low bidder Colstrip Electric, Inc., in the amount of \$962,300.00, Rust seconded.**

AYES: Veeder, Brandt, Anderson, Rust, Koeser, Zubke, Haake, Liesener, Owan  
NAY: 0  
CARRIED: 9-0

Chairman Owan adjourned the meeting.



Mark Owan, Chairman



Kim Schilke, Secretary