

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office January 30, 2025**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen.

Members Present via Video: Raoul Brandt

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Jacob Monson (WAWSA), Dave Bell (WAWSA), Weston McGruder (AE2S), Graydon Olson (AE2S), Cory Chorne (AE2S), Ross Wilde (AE2S), Craig Haskins (R&T), Kenny Bergstrom (City of Williston), Curt Clarys (City of Williston), and Dustin Schultz (AE2S) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Beard moved to approve the agenda as presented, Rust seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Election of Officers

Chairman Brostuen called for nominations for the positions of Board Chairman, Vice-Chairman, and Secretary/Treasurer.

Novak moved to suspend the rules and re-elect the same officers as the previous year, Bickler seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen.

Nay: 0

Carried 10-0

The 2025 WAWSA officers are as follows:

Chairman: Chris Brostuen

Vice-Chairman: Ellis Haake

Secretary/Treasurer: Char Imsland

Approval of the Minutes

Minutes of the December 19, 2024, board meeting were presented for approval. **Koeser moved to approve the minutes as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen.

Nay: 0

Carried 10-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

The December capital accounting report was presented to the board for their consideration and discussion.

Executive Director's Report

Barke provided the board with an update on WAWSA's water usage and system updates.

State Water Commission Update

Barke announced that WAWSA is on the SWC February agenda to ask for additional funding for the MCWRD Phase II Transmission project.

Moore Engineering Reports

No updates.

AE2S Reports

2025 Billing Rate Schedule

McGruder presented AE2S' 2025 billing rate schedule request. He reported that this is a 3.86% increase from AE2S' 2024 rate schedule. **Haake moved to approve AE2S' 2025 billing rate schedule request, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen.

Nay: Harms

Carried 9-1

Project Updates

McGruder provided the board with the project updates.

Williston WTP – MCC Upgrades Tech Memo

McGruder presented an electrical and controls improvement technical memorandum for the design and construction required to update various motor control centers (MCC) throughout the Williston WTP. He reported that there are four MCC's that are outdated and need to be replaced. The replacement cost for the four MCC's are \$2,156,212 and the lead time to get them is roughly 40-52 weeks. He also reported that there is a possible state cost share to help with the funding. **Novak moved to approve the replacement of the four MCC's for \$2,156,212 and to apply for state cost share to help with the funding, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen.

Nay: 0

Carried 10-0

Williston Regional WTP Intake Assessment – TO 70

McGruder presented the board with a J.F. Brennan change order #3 for the Williston Regional WTP Intake Assessment – TO 70 project. This change order requests a three-week time extension to accommodate the delivery for the two alternates developed for remediation of the intake. **Beard moved to approve change order #3 from J.F. Brennan for the Williston Regional WTP Intake Assessment – TO 70 project, Rust seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Koeser, Novak, Rust, and Brostuen.

Nay: 0

Carried 9-0

MCWRD System I South – TO 80

McGruder also presented BEK Consulting balancing change order #5 for -\$405,834.01 for the MCWRD System I South – TO 80 project. **Rust moved to approve the BEK Consulting balancing change order #5 for -\$405,834.01 for the MCWRD System I South – TO 80 project, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen.

Nay: 0

Carried 10-0

MCWRD Invoices for Payment

The MCWRD System IV Part IV – TO 77, System I South – TO 80, and the System II Rural Distribution for engineering and construction for the month have a combined total of \$83,501.70.

SWC Grant Payment Request

SWC \$24M grant request 63-013025, SWC \$7M grant request 25-013025, SWC \$9.6M grant request 28-013025, SWC \$8M grant request 13-013025, SWC \$398K grant request 9-013025, SWC \$4M grant request 21-013025, and SWC \$747K grant request 02-013025 were presented to the board for

their approval. **Haake moved to approve the SWC monthly grant requests as presented, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen.

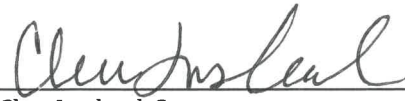
Nay: 0

Carried 10-0

Chairman Brostuen adjourned the meeting at 10:11 am.



Chris Brostuen, Chairman



Char Imslund, Secretary